

WORONI

Meeting: Thursday 14th March 2024, 6:00PM

Meeting Venue:	Office
Meeting Opened:	6:09PM
Meeting Closed:	6:34PM
Present:	Phoebe Denham, Matthew Box, Charlie Crawford, Jasmin Small, George Hogg, Arabella Hunt
Minutes:	Charlie Crawford
Apologies:	Claudia Hunt, Raida Chowdhury

No.	Item	Action Items
1	Acknowledgement of Country	Delivered by Phoebe
2	Previous action items	<p>Give Matthew names of people relevant to your portfolio for the panel event</p> <p>Print Team meeting to discuss details</p> <p>Charlie remove old style guide and get names for Media Law training</p> <p>TATA - Claudia B2T - Charlie/Socials</p> <p>Jas to organise corflute signs</p> <p>Phoebe Talk to promoxchange re more colours</p>

Standing Items

3	Minutes Approvals	<p>7/3 Minutes</p> <p>Motion: "To accept the minutes of the board meeting of 7/3"</p> <p>For: 6 Against: 0 Abstain: 0 Status: Pass</p>	
4	Approvals	<p>Proof</p> <p>Online cad</p>	
5	Finance Update	<p>Business Transaction Account: \$1,780.60</p> <p>Business Online Saver: \$104,799.20</p> <p>Term Deposit 1: \$60,000.00</p> <p>Term Deposit 2: \$61,890.37</p> <p>Lapel pin invoice paid this week, \$1,670.</p> <p>Team jumpers will likely be paid for soon, but I will of course send a finance approval email beforehand :)</p> <p>First SSAF instalment invoice was sent off on 1 March and we can expect it to be paid relatively soon, \$102,563.04.</p> <p>Arabella: deadline on form? Phoebe: Sunday :)</p>	
6	Management Update	<p>Social media: Hired a second sub editor, organised a meeting for tomorrow, weekly wrapped posts on instagram to make sure every article gets its time :)</p> <p>Photography: Ben will be photographing the rest of the IAC events for the semester and is interested in continuing with doing SOM concert photography - they are busy atm with a</p>	

		<p>conference and Open Day but will get back to me next week. Maddy is starting fashion photography. We are having a meeting on Sunday.</p> <p>Events: Dr Lucy Neave has indicated that she could do the multi-media night on the Monday of wk 8 so I am going to try to proceed on that basis, Professor Mark Kenny also seemed to be available at that time. The sooner I have names from everyone else the sooner I can lock it down... Meeting with events officers next Friday. Need people to get moving on running some events, if we're going do a mag launch it will have to be for Error 404 which I think will work really well as an event theme anyway. Charlie and Phoebe are working on a team social thing and it would be great to get one more event in the second half of the semester if anyone has ideas?</p> <p>Website: Nothing right now, my goal is to do the mock up for the Editor's Blog over the midsem break to hopefully start development on that before I leave, not sure how busy the devs are atm</p> <p>Misc Management: mag stand locations have been secured in the RSB building near Little Pickle, on level 5 of Llewellyn Hall (idk why that is just where they told me) and in the Project Space in SOAD</p>	
7	Portfolio Updates	<p>Content: Opened the call for submissions for "Error404"! TATA is online, so will schedule socials for that. Nothing due online next week so will post stuff we have waiting + use the breathing room to chase up the one or two subeds who still owe me pieces from the first four weeks.</p> <p>Art: Had first team meeting, it went well and because of the brainstorm i've</p>	George to send Radio shows that need covers

		<p>started working on collating the board for 404. Hopefully proof is mostly done. I've also set up the scanner and am working on the signs. George. Pls. send me the shows that need covers.</p> <p>News: News is going well, I am happy with the level of output. We went to Alex Ophel trial today, the committal will be on the 23rd of May, so I think the trial will be even later. The team is very eager to cover the trial, but I will let the board know whether we decide to do weekly recaps or one big article after the verdict is delivered. Jill Shepherd got back and unfortunately she can't do the training. I will arrange for the team to go to a press conference after the mid-sem break. Nothing on budget lockup either, EOIs have not opened.</p> <p>Also thank you Matthew for live tweeting last night! Sorry I couldn't come.</p> <p>Radio: Chugging along. Both teams have started work on their projects and are aiming for mid sem output.</p> <p>TV: Going well! Both production teams either filming or editing their videos. Not much else to add, should have something done by mid next week.</p> <ul style="list-style-type: none"> - TV hiring round post/during mid sem - attempt to create an additional team 	
Meeting Items			
8	Meeting snacks	<p>Phoebe: Gonna buy a big bunch so that people have access to meeting snacks without having to go buy them each time. Should be that they are just for meetings so will be Editors' responsibility to bring them out each time - packed away somewhere safe.</p>	

		<p>Jas: request for lemon tea for Art team</p> <p>Phoebe: yes</p>	
9	Humans of Canberra	<p>Zair has reached out to restart HoC, message in General to see if anyone is interested in being involved</p> <p>We had an approvals process for it but not formalised in the procedure (need to check it)</p>	Matthew to send message
10	Post-Board Selfies	<p>Motion: "That there will be a post board selfie to be posted in general, the same night, after every board meeting."</p> <p>For: 3 Against: 0 Abstentions: 3 Status: Passes</p>	
11	EIC Election	<p>Either week of the mid sem - only need to have one meeting in the mid sem and traditionally is very short.</p> <p>Talk to Matthew</p>	