

# WORONI

Meeting:			
Meeting Venue:	Woroni office & zoom		
Meeting Opened:	6:02pm		
Meeting Closed:	7:08pm		
Present:	Rose Dixon-Campbell, Matthew Box, Jasmin Small, Alexander Lane, Virginia Plas, Lizzie Fewster, George Hogg		
Minutes:	George Hogg, Lizzie Fewster		
Apologies:			
No.	Item	Action Items	
1	Acknowledgement of Country	<p>Rose - <a href="#">International Women's Day has a way to go before it represents all women (smh.com.au)</a></p> <p><a href="#">Celebrating Indigenous Voices on International Women's Day – Land is Life</a></p> <p>Just an interesting read, a Wirdi SC on the voice <a href="#">Framing the voice debate in terms of 'special treatment' is race-baiting – we must call it out   Tony McAvoy   The Guardian</a></p>	
2	Previous action items	<p>Rose to talk to LitSoc - reposted, Bossy - said they reposted but havent seen proof</p> <p>Rose to take over Woroni tumblr - old Woroni content queued</p>	Matthew still to return the partition

		<p>Everyone to talk to their teams about tiktok</p> <p>Matthew: team had a chat about it. An idea for an event that TikTok could be used for</p> <p>Matthew to update finance update in minutes of 2/3/23</p> <p>Matthew to return the partition screens.</p> <p>Virginia and George to complete stock take.</p> <p>Board intro post update - rose is happy to show but design has been finalised, send items w/ fun name</p>	
<b>Standing Items</b>			
3	Minutes Approvals	<p>Motion to approve the minutes of 2/3/23</p> <p>For: 7</p> <p>Against:0</p> <p>Abstain:0</p> <p>Status: Passed</p>	
4	Approvals	<p>Online CAD - Lizzie</p> <p>ME will be sending approvals tonight</p>	

5	Finance Update	<p><b>Business Transaction Account:</b> \$26,881.03</p> <p><b>Business Online Saver:</b> \$151,711.44</p> <p><b>Term Deposit:</b> \$60,000</p>	
6	Management Update	<p>Social media: First management meeting yesterday (8/3/23). Would like everyone to finalise SM Manager. Come up with a list of assignments and assigned.</p> <p>Photography: HoC will have a workshop with externals, concerning how they'll be able to work on HoC, thinking about MoUs. ~2 posts a week for HoC. People are keen for shorter posts, engagement confirms this is better.</p> <p>Events: meeting on sunday, Jeffery is working on Events Venue masterlist. Also made an Events Ideas spreadsheet, when they have events ideas they can put in there</p> <p>Website:</p>	George to remind Open Mic performers for details for payments.
7	Portfolio Updates	<p>Content: All portfolios have submissions, except 2 which just have pitches. Really interesting articles coming through. Late submissions from Virginia and maybe Alex's mate too. Glad with the quality of the articles. Review for Babylon is up on the wordpress. The Mag team is working their butts off.</p>	<p>Alex to write the Letter from the Editor.</p> <p>Alex to provide Lizzie info on formatting WordPress.</p>

Rose: I have a question: have you chosen an editor for the "letter from the editor" Usually based on seniority.

Lizzie: Either Matthew or Alex.

Matthew: I am here for longer so it's less necessary

Rose: Maybe Alex this mag, then George and Virginia, and then onwards.

Rose: Editorial style interviews with Photography, photo team is interested if you need extra pages. Would need a Content person to get in touch.

Liz: I can put either Luca or Dan on that, probably Luca because Dan is in Japan.

Rose: Maybe you, me, Luca, and a photographer can talk later. Can you think of someone to interview for Forces of Power

Liz: I have some good ideas for people to interview. I think it will be good and fill up some pages due to a tight turn around. It'd be nice for pages of good quality portraits.

Art: Some of my artists have started some preliminary work for the mag - covers, dividers, content pages. Sending them the accessibility guidelines tomorrow to make sure its in guidelines. Most of the radio show covers have been finalised.

Matthew: can I ask if we're doing typography would we do it for every title

Jas: no its replacing the background art

Alex: we just have to make it appropriate for the piece

Jas: most of my staff are more skilled in this than me

Matthew: white borders on the mag?

Jas: Yes.

News: Going well. Very happy with most of the new reporters, particularly Siobahn and Raida. Everyone's on time so we'll have three articles over the weekend. And more into the next week. Might be a crunch in between NAD and CAD

Just got an article in today, so that'll be ready for approval.

Radio show has begun which is good.

Radio: Broadcast is happening, we fixed the radio but we've had some hiccups. Schedule will be finalised this weekend and then posted around.

Rose: When the website crashed it was because of iChart, a Covid data plugin. Each portfolio to look at their online content and check nothing looks awry.

George stepped out at 6:25pm.

TV:

Most teams are developing their projects, and we're having tv team meetings every Friday. Sharlotte's TV news team has started cutting together footage from the Bob Katter interview we did last year to make a 'best of' vid. All my EPs are taking the process in

		<p>their stride, and the other sub-eds are doing well as far as I can tell.</p> <p>I have set up the QNAP server and a TV account on the design computer so we can now edit on two computers at a time. If you need anything from the server ask me.</p> <p>Alex: Why are we not publishing the full video?</p> <p>Virginia: Some is so horrendous we don't want to publish.</p> <p>George returns at 6:27</p> <p>Alex: I feel we should publish a disclaimer stating what we've cut.</p> <p>Virginia: We'll add that in to either the beginning or the end of the video, I just don't want to platform him.</p> <p>Matthew: I will bring in the camera bags and microphones tomorrow.</p>	
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**Meeting Items**

8	IAC meeting update	<p>Please anyone share if you have received any contact from IAC following that meeting.</p> <p>Rose: no one has received any contact from IAC. I will follow up with them. All the Sem 1 IAC events are now on a calendar, but I won't send a photographer unless they communicate with us. I added their comms director on FB to communicate with her, it's more efficient this way. She has not gotten back to me.</p> <p>I have also decided we should get involved with ISO, send photographers to sports finals. Organising a meeting</p>	Rose to follow up with IAC
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		with the head of ISO, but finding it difficult.	
9	Rose COI update	<p>I have been elected Social Media Manager for the Society of Arts and Social Sciences. This is an executive position. Doesn't believe she may receive honoraria</p> <p>Alex: Does this make you a director of SASS?</p> <p>Rose: Not an incorporation.</p>	Website to be updated with COI.
10	Team wall update	<p>Just to clarify - if you hadn't gotten your stuff to Rose before she put everything up on Monday morning, it is now your responsibility to format things in the file and put them up on the wall. Reach out if you need help with Canva.</p> <p>Rose: good for community building when the wall is updated</p>	
11	Women and HECS Editorial	<p>Alex: Zelda and Rosie were telling me how they want to do something about the recent statistics on women being straddled with HECs debts unfairly. It's already received some national attention, hence not thinking it's a good idea to do a news story. Make it an editorial with ANU focus</p> <p>I think it would be good to pen an editorial about this. We can start writing it and then let Zelda in particular contribute because she was quite passionate.</p> <p>Virginia: when they changed fees in 2020 i spoke to <i>The Australian</i> about it</p> <p>Lizze: Love it, great idea. Happy to help if needed.</p>	

		<p>Matthew: Editorial like vertigo?</p> <p>Alex: Yeah. I will get started and talk to Zelda and Virginia.</p>	
12	COIs	<p>Alex: I think it might be good of us to be a bit clearer with our sub-editor COI declaration process. I've had a sub editor reach out to gen reps from factions they're affiliated with and I know TV has the same. I'm not entirely sure what we need to do. I'm just flagging it for discussion.</p> <p>Virginia: As a media organisation we should be more routinely collecting COIs from SE and SSEs. I was not aware of a SE's COI until it was raised by Alex.</p> <p>I've started asking for COIs from my sub-eds following this. Is it worth creating a sub-editor COI register and/or policy surrounding to what extent these COIs will be treated as confidential? Do we only say it's going your editor or your SSE?</p> <p>Alex: perhaps the solution is to go over COIs with sub-editors better, and get a procedure document that helps outline the process.</p> <p>Alex: It used to be that DEIC kept the COIs. If we're getting content that clashes with a COI, we should have to flag it to the board. A COI register maybe.</p> <p>Rose: Were you not aware of the SE's actions</p> <p>Virginia: I saw the messages but had to context</p>	



		<p>Rose: Make it clear that SE's shouldn't reach out without permission</p> <p>Alex: We don't reach out to staff/students unless they're directly involved</p> <p>Rose: I can speak on previous COI collections. I think it didn't go well because it wasn't clear how COIs worked for SEs. I think a really concise and direct explanation needs to come with this. A form for SEs to fill out at a team meeting.</p> <p>Alex: I can still make a procedure of managing COIs. Along the lines of what to do if there's a COI.</p> <p>Rose: Our response depends on the COI itself. I think it comes down to the Board.</p> <p>Alex: I often ask for COIs during news interviews which could be applied to TV News</p> <p>Virginia: Difficult as I didn't hire based on portfolio rather skill</p> <p>Alex: I wouldn't hire someone if they had too large a COI that would affect their workload</p> <p>Virginia: Is it alright for me to tell SSE if one of their SE's has a COI?</p> <p>Rose: Yeah that makes sense.</p>	
13	Election Policy	<p>Alex: <i>Honi Soit</i> recently had an issue with an elected Editor failing to declare a COI after an election. While this has not been the full controversy, it got me thinking that making candidates declare their COIs before/during an election could be a step to mitigate issues of stacking which has happened</p>	<p>Alex to draft a COI election regulation.</p>

		<p>before. If the Board assents, I'll write a draft election regulation which would include COI declarations.</p> <p>Regulations have to be changed at an OGM or AGM.</p> <p>George: Someone could be accused of discriminating because of COI.</p> <p>Alex: Board discretion but with examples of COIs to avoid. Make it clear what COIs are published and are kept within the board. Also how the COI affects their role as an editor.</p> <p>Rose: I would just add maybe getting Roxy involved. She can help decide on what COIs matter</p> <p>Matthew: I can't promise that this will be enforced by the next election. You can write that failure to follow this policy can lead to a GDP and possible termination.</p>	
14	Policy Working Groups	<p><a href="#">Document</a></p> <p>Matthew: We spoke about policies on Board retreat. It's a lot of work writing new policies. I think it'd be useful to have multiple eyes on things before they come to the board. Taking a look at those, the people who agree with the policies, are they happy?</p> <p>Virginia: Why is fraud medium?</p> <p>Matthew: There's not much more that can go into the fraud management policy</p> <p>Alex: The ME and EIC shouldn't be on the working group for fraud if they're the only people able to spend money.</p>	Everyone take some time to look at the items assigned to you

		<p>Matthew: then you shouldn't have any management in the chair. I will make it a moving chair.</p> <p>Alex: What are you expecting this to look like?</p> <p>Rose: At the next meeting we will organise meetings for each group.</p> <p>Motion to establish the working groups in accordance for the above documents</p> <p>Approve: 7</p> <p>Disapprove: 0</p> <p>Abstain: 0</p> <p>Status: Approved</p>	
15	Nick Schuller	<p>Lizzie: Comedian who wants an interview . Just putting it out for anyone who wants to get involved.</p> <p>“Melbourne-based comedian but spent most of life and the early parts of my comedy career in Canberra. I’m bringing my new show “<a href="#">Fire Brand</a>” to the Canberra Comedy Festival in March and I’d love to line up an interview with Woroni in the lead up to the show.”</p> <p>Rose: What do you mean proposal in CAD?</p> <p>Lizzie: We'll do the write up using otter.ai.</p>	

16	Death posting?	<p>Lizzie: Got an email i wanted to share with the board because I don't know what to do.</p> <p>Alex: are you sure it was the 25th of march?</p> <p>Lizzie: I am lost for words, I don't know how to reply. It's an ANU student</p> <p>Rose: You don't have to reply, it's not your job.</p> <p>Lizzie: I'll just respond with a sorry for your loss.</p> <p>" I Wanted to share with you that my friend Billy Aung Thang was killed by an airstrike in Am Laung village, Mindat, Chin State, Myanmar on 25/03/2023. Billy was a student of theology who worked as a pastor in Mindat before the military coup, he then joined the civil disobedience forces and became a leader of Zone 4 Chin Defence Force. Billy was collecting a list of war refugees when the airstrike was carried out by Infantry Battalion-274 military junta, leaving him with serious injuries which resulted in his death."</p>	
17	Office access	<p>Virginia: some of my team still don't have it. Anything we can do?</p> <p>Rose: Send me names and I will hassle ANU Security. Repeatedly.</p>	TV, Art and EIC to be on DEIC Hiring Panel

18	DEIC Hiring Panel	<p>Alex: Obviously the EIC should be on it. I don't think that the two exec members should be the ones who decided DEIC</p> <p>Virginia: Have we had any applications?</p> <p>Alex: No.</p> <p>Rose: Is this a sentiment shared by others?</p> <p>Jas and George: Yes</p> <p>Rose: Who is free to do it?</p> <p>Jas: Me</p> <p>Virginia: Me</p> <p>Rose: It will be a EIC, TVE and AE panel</p> <p>Virginia: I think it's fine for Matthew to be on it as long as there are other non-exec.</p> <p>Jas: You can always flag things to look out for?</p> <p>Rose: Why don't you help me write the questions? And we can discuss it in our exec meetings.</p> <p>Matthew: push DEIC back a week, even if it gives them awkward honoraria.</p> <p>Rose: I think its less awkward than not having DEIC</p> <p>V: What can we do to help get applications?</p>	<p>Everyone comes up with one club or society to get the DEIC post out to.</p>
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		<p>Rose: I'm going to contact more societies to boost the reach of the application. It's moving now from a Rose-driven initiative to a whole board.</p> <p>Virginia: How about in the CBE?</p> <p>Alex: SSUN is a really large organisation and so someone might be interested in it.</p> <p>Virginia: It's worth having a look.</p>	