

# WORONI

## Board Meeting Minutes: Thursday the 30th of March 2023

Meeting Venue:	Office
Meeting Opened:	6:03PM
Meeting Closed:	7:38PM
Present:	Charlie Crawford, Rose Dixon Campbell, Matthew Box, Lizzie Fewster, Jasmin Small, Virginia Plas, Alexander Lane
Minutes:	Charlie Crawford
Apologies:	George Hogg

No.	Item	Action Items
1	Acknowledgement of Country	Jasmin

2	Previous action items	Alex and Rose to have a conversation about categories on website Progress update on Lizzie/Matthew SSAF survey Alex to draft Col election regulation. All editors to discuss SSAF 3 year funding priorities with teams	Alex Col - Midsem
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### Standing Items

3	Minutes Approvals	Motion to approve the minutes from the board meeting of the 23rd of March  For: 6 Against: 0	
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		<p>Abstentions: 1 (Charlie not present)</p> <p>Status: Pass</p>	
4	Approvals	<p>Print CAD</p> <ul style="list-style-type: none"> <li>- Edits actioned by Friday 31st</li> <li>- Add Jasper post-election perrottet addition</li> </ul> <p>Online CAD</p> <p>NAD - Lizzie and Matthew did you get a chance to review the April Fools article in light of the fact that it's April Fools.</p> <ul style="list-style-type: none"> <li>- Is approved</li> </ul> <p>TAD</p> <ul style="list-style-type: none"> <li>- New addition today (open day) + Bob Katter video</li> </ul>	
5	Finance Update + Term Budget Update	<p><b>Business Transaction Account:</b> \$19,753.65</p> <p><b>Business Online Saver:</b> \$151,711.44</p> <p><b>Term Deposit:</b> \$60,000</p> <p><a href="https://docs.google.com/spreadsheets/d/114xUXJtahdjidSUR2uJYaTDV_sr6CIBb0Y_E6s4Wijc/edit?usp=sharing">https://docs.google.com/spreadsheets/d/114xUXJtahdjidSUR2uJYaTDV_sr6CIBb0Y_E6s4Wijc/edit?usp=sharing</a></p> <p>Slay</p> <p>Misc expenses only thing that is concerning :(</p> <p>Should start looking at professional development</p> <ul style="list-style-type: none"> <li>- Alex: Walkley awards, student membership of MEAA</li> </ul>	
6	Management Update	<p>Social media:</p> <p>Photography: Oskah resigned. No new photographer to be hired. Negative impact on our relationship with IAC.</p>	<p>Alex to give list of academic colleges/places for stock photos to photography team</p>

		<p>Starting on humans of canberra projects in the break</p> <ul style="list-style-type: none"> <li>- Give list of academic colleges for stock photos</li> <li>- Alex: could this be higher priority</li> </ul> <p>Events: Jeffrey has done some great work developing some theming and questions for a Woroni has a mic (WHAM)/WLH event, waiting on Arabella to send some work through. I aimed to have an EAD for you all by the end of this week. I'm not sure if that is going to be possible but it should be happening soon.</p> <p>Matthew Compliment: to charlie :')</p> <p>Website:</p> <ul style="list-style-type: none"> <li>- Website will never come to you with update - must go to them</li> <li>- Slow progress but not that slow</li> </ul> <p>Meeting in midsem to work on bigger projects - external to regular work</p> <p>Rose Compliment: Alex - news team slay efficiency and good management</p>	
7	Portfolio Updates	<p>Content: Massive thank you to everyone for their edits, suggestions and help with my first CAD. Aiming to have edits done by Friday evening, then everyone can have a final look over the weekend to match her timeline below. Sorry edits haven't been actioned yet, have been absolutely swamped in neglected assessment. Contributing authors have been chased endlessly to approve SSE edits (what happens if they ghost us, can we just edit their pieces?).</p> <ul style="list-style-type: none"> <li>- Rose: send them a message - these are the edits that need to be made for it to go into the</li> </ul>	Send team lists and photos (Alex, Virginia and Lizzie) to Jas

mag. If no reply, it is assumed acceptance.

- Sub editors make that email Online team wants to make an Agony Aunt and Nightmare Dating Stories portal on the website. Seeking approval and help with building the form on the website.

- Not just email Lara, don't want to have her deal with influx of emails

- Rose: would need significant advertising

- Virginia: submit straight to insta socials/stories. Unitruths - the platform ANU confessions use Grammarly subscription is no longer premium.

- Matthew: will fix (+\$200AUD)

Patrick has resigned. When can I hire someone new? Have Zelda author Alming to get EAD for launch soon.

- Caelan Doel - new sub editor Lizzie to hire some time soon

Rose: are you sending anyone to Macbitches

- Jas + Virginia conflicted for writing it

- Rose: send out option to content

Rose: Resolve the comments when you accept them. Automatically changes edit

Compliment: Jas and her incredible team for their tireless work on the mag, and for Jas' support!

Art: Currently working on FoP mag proof, hoping to get it done on Sunday and then to the printer by next Wednesday (in order to get it printed before term) so I am just warning you of that. As such it would be good if we

could get CAD edits and approvals finalised by Sunday. Team has been doing very well considering both the time constraints as well as a lot of them have midsems or are graduating at the end of the sem. Also considering doing a lil team bonding/rundown from the last mag thing over the break (similar to Virginia's). If you haven't yet, please send me your photos and team list. Also Lizzie remember to take your AICD training pack.

Compliment: Virginia

News: A few articles coming through. People have exams so some delays there. Professor Tourky reached out about the Micro piece to allege that the questions asked defame him (curious, because questions are not published). Regardless, I sent the draft through to him (via ANU Media) for him to draft a reply. That will be included and the piece should come out over the weekend (tonight 30/3/23). Spoke to Raida and Shebani, they still want their names on the piece which is cool. Sophie will be attending the Alex Matters trial on Monday. One of the two charges has been dropped. Will have to be considerate in how we report on that. Myself, Rosie, and Charlie are conflicted out of this piece unfortunately

Q: Have we got stock photos from photography yet?

A: no

Compliment: Lizzie CAD + Rose

Radio: Sorry I'm not here :( . Radio will finish broadcasting for the term tomorrow morning at 12h00!! I will do a big system reboot/fix over the break.

Huge slay to Maya and Nat for looking after the radio for me this week and to the rest of my team for bearing with the disaster that has been the radio this term. <3

Compliment: Liz and Jas for busting their asses the past fortnight for FoP. It's gonna be so good I'm so excited.

TV: my team is finally getting content out! Please approve xoxo. Hoping to publish over the weekend as I haven't had time to fix up Sharlotte's video as per board comments this week. All the teams seem to have ongoing video plans and I'm hoping they'll make up lost time over the break to get projects out earlier next term. COI issue from last week is resolved.

- Reaching out to political parties probs not going to happen again

We're having a movie night tomorrow so the office will be in use until 8pm or so (anyone know how to work the tv?). Eliz's team is looking for actors available over the break for their short film, if you know anyone who might be interested please send them the google form link I posted on our fb a couple of days ago.

- Only one app so far (can't remember if i told alex it's a no about Shadow Workforce - Sharlotte)

Rose: more info about Sharlottes team on education reform.

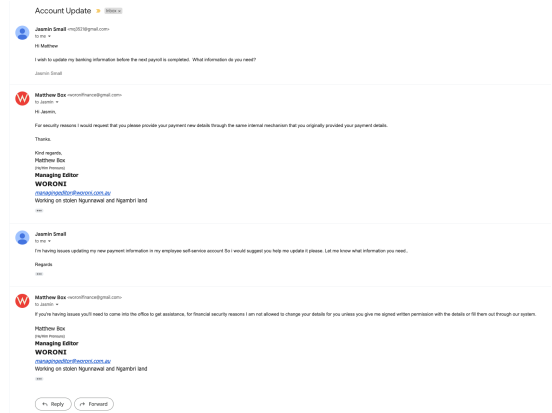
- Week 8, look at different policy

Compliment: Alex + April fools article

8	Charlie welcome + Charlie's Cols	<p>Slay Col's:</p> <ul style="list-style-type: none"> <li>- Ex Queer Dept Deputy Officer 2022 + S1 2023</li> <li>- Previous employee of ANU Advancement</li> <li>- Previous dominos employee :)</li> <li>- Works at Legal Aid ACT</li> <li>- Residential Advisor Burgmann and student rep on council</li> <li>- In a relationship w Claudia Hunt</li> </ul>	
9	3 Year SSAF Planning Priorities	<p>Matthew: likely going to stay at 4% - will more depend on # of students and amount of SSAF to begin with</p> <p>Alex says Edcon would be good</p> <p>Alex wants more honoraria Matthew: 3 year bid won't have much of an impact</p> <p>Rose: 75 year anniversary - should be given a significant fund</p> <p>Rose: Launch/Close events replace Mag Launch - make it more institutionalised so that it is less editor dependant</p> <ul style="list-style-type: none"> <li>- Whole woroni event = more budget</li> <li>- Team introduction, etc. doesn't necessarily align with mag launch, more symbolic</li> </ul> <p>Alex: better online storage Matthew: wireless upload to server</p> <p>Rose: upgrades to radio equipment and software</p> <ul style="list-style-type: none"> <li>- Assess lifespan of equipment</li> <li>- Out of date 'industry standard' radio equipment</li> <li>- Stocktake - what will be needed/out of date in three years</li> </ul>	

		<p>Alex: security of google issues - we get a lot of spam, etc.</p> <p>Rose: important to recognise what is needed on each drive and what is necessary to keep/organise</p>	
10	Office Refit Budget	<p>Alex: Remove the dividing sections <i>please</i>. Also, do we really need all the old binders in the shelves, I think we could make that a nice bookshelf for people.</p> <ul style="list-style-type: none"> <li>- Everyone disagrees (on the dividing sections)</li> <li>- Binders important to keep</li> </ul> <p>Virginia: I am pro dividing sections (and I know George is also (<i>i am!</i>)) - they're useful for putting resources up for my team. I (jas) like them...</p> <p>Jas: can i go through old magazines (not ours) and get rid of</p> <p>Matthew: yes</p> <p>Rose: fix or replace the neon sign</p>	
11	Policy working groups progress report	<p>Asset management, inventory and equipment hire: Done</p> <p>Autonomous publications and collaborative publications: Done</p> <p>Fraud management: No</p> <ul style="list-style-type: none"> <li>- None scheduled yet - Midsem</li> </ul> <p>Amendments, corrections and retractions; ethical reporting on sexual violence; approvals and content warnings: We have a draft of the <i>Amendments, Corrections and Retractions</i>. We have one or two things to sort out on it, and then that'll be ready. Still need to meet to rework ERS and Approvals.</p>	Fm group to schedule and have meeting in midsemester



		Advertising, intellectual property, office conduct and social media and communications: Done	
12	Missing MoUs	<p>News: Rosie Welsh, and Dina Luate-Wani</p> <ul style="list-style-type: none"> <li>- Zelda and Sophie removed - already added</li> <li>- Others messaged</li> </ul> <p>Radio: Bridget Fredericks, Cate Armstrong, Punit Deshwal - thanks for letting me know, i thought they had been uploaded but will do so asap. Explains why they can't get into the studio</p> <ul style="list-style-type: none"> <li>- Have been signed</li> </ul> <p>Name the files based on the person</p>	Upload MoU's
13	Item 12 part 2 - Zine	<p>Motion to support Rose to begin work on photography zine (using quote 1 from 12. Minutes 23.3)</p> <p>For: 6</p> <p>Against: 0</p> <p>Abstention: 1 (Rose)</p> <p>Status: Pass</p>	
14	Scam Slay Moment	 <p>The screenshot shows an email thread with the following content:</p> <p><b>Account Update</b> - Woroni</p> <p><b>Jane's Deal</b> (multiple@gmail.com) to Matthew</p> <p>Hi Matthew</p> <p>I want to update my banking information before the next payroll is completed. What information do you need?</p> <p><b>Matthew Sze</b> (matt@wroni.com.au) to Jane's Deal</p> <p>Hi Jane's Deal</p> <p>For security reasons I would request that you please provide your payment new details through the secure internal mechanism that you originally provided your payment details.</p> <p>Thanks,</p> <p>Matthew Sze    Account Manager    Woroni</p> <p><b>Matthew Sze</b> (matt@wroni.com.au) to Jane's Deal</p> <p>Hi Jane's Deal</p> <p>I'm having issues updating my new payment information in my employee self service account. Can you assist support you help me update it please. Let me know what information you need.</p> <p>Regards</p> <p><b>Matthew Sze</b> (matt@wroni.com.au) to Jane's Deal</p> <p>Hi Jane's Deal</p> <p>If you're having issues you'll need to come into the office to get assistance. For financial security reasons I can not allow to change your details for you unless you give me signed written permission with the details or fill them out through our system.</p> <p>Matthew Sze    Account Manager    Woroni</p> <p><b>Jane's Deal</b> (multiple@gmail.com) to Matthew Sze</p> <p>Hi Matthew</p> <p>I'm having issues updating my new payment information in my employee self service account. Can you assist support you help me update it please. Let me know what information you need.</p> <p>Regards</p> <p><b>Matthew Sze</b> (matt@wroni.com.au) to Jane's Deal</p> <p>Hi Jane's Deal</p> <p>If you're having issues you'll need to come into the office to get assistance. For financial security reasons I can not allow to change your details for you unless you give me signed written permission with the details or fill them out through our system.</p> <p>Matthew Sze    Account Manager    Woroni</p> <p>At the bottom of the screenshot, there are buttons for "Reply" and "Forward".</p>	