

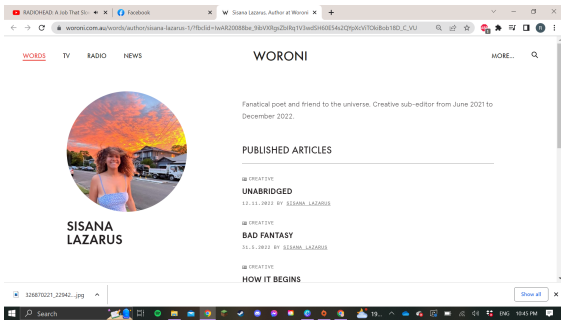
WORONI

Meeting: 28 January 2023			
Meeting Venue:	Office & Zoom		
Meeting Opened:	6:04PM		
Meeting Closed:	6:56PM		
Present:	Rose Dixon-Campbell, Matthew Box, Alexander Lane, Jasmin Small, Virginia Plas, George Hogg, Indy Shead Karolina Kocimska observing		
Minutes:	Virginia Plas & Matthew Box		
Apologies:	None		
No.	Item	Action Items	
1	Acknowledgement of Country	Alex - value First Nations voices when reporting on Voice	
2	Previous action items	Rose to make hiring page on website. Matthew has added his new COI to the website.	
Standing Items			
2.5	Minutes approvals	See minutes from 14/1/23 Motion to confirm the minutes from the board meeting of 14 January 2023. For: 6	

		<p>Against: 0</p> <p>Abstain: Alex - not at previous meeting</p> <p>Status: passed</p>	
3	Approvals	<p>CAD articles: Reflections, Happiness in capsule form (new), Pleasure Pains (needs edits)</p> <p>EAD: Mag launch - Indy to change details. To get on ANUSA calendar, ideally done by monday.</p> <p>Flagging mag proof will come Monday? Tuesday? Depends on edits/approvals</p>	
4	Finance Update	<p>Business Transaction Account: \$41,704.53</p> <p>Business Online Saver: \$151,446.39</p> <p>Term Deposit: \$60,000</p> <p>All we've spent money on recently is caps.</p>	
5	Management Update	<p>Social media: First meeting went well.</p> <p>Photography: First meeting scheduled for 10th of Feb. Rose encourages anyone planning on using photographers to come.</p> <p>Events: Open Mic Night mostly good to go, 5 acts all up (4 musical, 1 speaking). Waiting on approval/confirmation for speaking act (from board).</p>	

		<p>Website: Matthew and George met with developers to talk about radio page. "It's happening." Design done now. How long to wait to use website? Unknown, hopefully not long. We also own the domain woroni.au and have a redirect set up.</p>	
6	Portfolio Updates	<p>Content: a few approvals to go, one author can't be gotten ahold of. Otherwise mag content is good to go.</p> <p>Art: busy on mag rn. Waiting on some art but otherwise done.</p> <p>News: We have a few articles on the way, about Invasion Day, vaping and applications to Halls. Waiting until hiring before we can get into this semester's projects. Published the CASS article today so we might be getting some rough feedback on that from the ANU.</p> <p>Radio: ANUSA has reached out do music for O-Week events. Did not specify which events but DID email 4 times.</p> <p>"We should dox them" - Alex</p> <p>TV: Hiring starting next week - first interview on the 30th -> moving from prod assistant to producers. Some internal hiring, people moving up in positions. A friend of a friend (filmmaker) should be able to come in</p>	

		to do some professional development for the team.	
Meeting Items			
7	Exec drop in sessions	Matthew and Rose talking about having drop in sessions - a time that is set aside where anyone can come and talk to us about anything at a regular time in the week. For sub-eds and editors. First port of call for HR issues, or getting exec advice. *Lukewarm reaction.*	
8	O-Week scheduling	<p>Market day stall roster</p> <ul style="list-style-type: none"> - Best to always have an editor - may be hard bc in the middle of the day but we'll make a spreadsheet later with the roster. Would encourage making yourself free that day. - Promotional market day materials and what Rose needs from everyone: checklist to come later. <p>Open Mic Friday night 5-8ish pm. Will do advertising drive when acts confirmed</p> <p>Mag Launch details to come</p>	
9	Hiring page on website	<p>Rose will get info from everyone to go on website, will have to make forms to go on website. Rose will help with making forms on wordpress. Tentatively opening 1st Feb?</p> <p>Matthew: you'll need to write descriptions of each position</p> <p>Alex: I would like to move it forward to the first, does that not work for</p>	Editors to provide role descriptions and questions for form by the 1st of February.

		<p>anyone? Looks like it works for everyone</p> <p>Matthew: see past hiring pages for inspiration</p> <p>Rose to send more info on sunday</p>	
10	Update on Saad's removal	<p>GDP decision to come on 31st on motion of no confidence. Have heard nothing from the committee so far.</p> <p>More info on general meeting coming at board retreat. Likely wednesday of week 1 - the first possible date. Can't just be about removal, will also be the general meeting for the semester. Saad's honoraria yet to be decided. Food will be provided at meeting. Will have to deliver portfolio reports.</p>	Editors write reports (doesn't have to be long, Matthew will explain more at retreat)
11	Website author profiles	 <p>Sisana asked me to fix some things up on the website before she showed her listed work to a hopeful employer. While I was backstage I noticed these extra things you can do and I just wanted to flag you may want to offer this to your teams if they are using their Woroni work for job applications.</p> <p>Can add photo, bio, etc. Let subeditors know if they have written work, especially if using as part of a portfolio for job applications.</p>	

		Discussed author pseudonyms.	
12	IAC Meeting	[REDACTED]	Alex and Virginia (yes) to attend the next meeting with IAC.
13	Motion to redact	<p>Motion to redact the minutes of item 12 in their entirety.</p> <p>For: 7</p> <p>Against: 0</p> <p>Abstain: 0</p> <p>Status: passed</p>	
14	Team Meetings	<p>Can the 11th-12th of Feb be the day when we finalise team meetings, maybe a spreadsheet can help?</p> <p>Create office schedule, will be first in best dressed. Board meetings definitely finalised by 11th/12th, team meetings may happen after.</p>	