

WORONI

BOARD MEETING MINUTES:
Thursday 25th August 2022, 6:00pm

Meeting Venue:	Woroni Boardroom, Kambri Office
Meeting Opened:	6:04PM
Meeting Closed:	7:58PM
Present (anticipated)	Juliette Baxter, Saad Khalid, Matthew Box, Rose Dixon-Campbell, Alexander Lane, Clara Ho, Fergus Sherwood Karolina Kocimska (left 6:44PM)
Apologies:	

No.	Item	Action Items	
1	Acknowledgement of Country	Juliette Done!	
2	Confirmation of Previous Minutes	Motion to accept minutes of the Board Meeting of the 11th of August 2022. Moved to out of session approval	
3	Previous Action Items:		

Meeting Items

4	Approvals	<p>Please flag any pending items here. News: Drug de-crim article.</p> <p>Alex: Fergus what did you wanna do about it? Fergus: paragraph is a bit misleading. Confusion reading it. Cocaine is not a controlled substance.</p> <p>Alex: I don't know if those two paragraphs are relevant. Lets just remove the references.</p>	
5	Finance Update	<p>Business Transaction Account: \$131,789.23 Business Online Saver: \$102,957.82 Term Deposit: \$60,000</p> <p>Xero subscription has been transferred to Matthew on Matthew's Woroni debit card</p> <p>Xero subscription fees will increase on the 15th of September from \$80/month to \$87/month.</p>	
6	Management Update	<p>Social Media - Juliette Had a meeting with whole board last week. Was really good and setup those working relationships. Doing bit of work over last week. We're not using them to their fullest capacity I feel</p> <p>Saad: its been a bit adhoc their workload. I'm concerned that we're engaging them across all hours of the day particularly as different editors reach out. Did we wanna have a think as to our approach?</p> <p>Juliette: happy to let them know that they can take their time to respond to messages.</p> <p>(discussion progresses)</p> <p>Alex: news infographic. Update?</p> <p>Juliette: it might be a chat to discuss sensitivities and how best to approach the topic</p> <p>Alex: Asking about sensitivities is not in my space because they're not in my portfolio, and I don't want to overstep.</p> <p>Juliette: it'll be good to setup a time to chat with them to see if there are any issues that they have for working on things like these</p> <p>(Everyone concurs)</p>	

		<p>Photography - Saad.</p> <p>Saad: experience of the Team so far. Could you please let me know?</p> <p>Alex: Oskah has been really good. Chris should be coming to the meetings. Oskah has been doing a lot of jobs and has taken photos for the news team.</p> <p>Saad: They have different workflows and things that they are working on. If someone is able to commit more time to Woroni, that's them.</p> <p>Rose: Oskah has been really helpful!</p>	
7	Portfolio Updates	<p>News Update</p> <ul style="list-style-type: none"> • COI declaration <p>Alex: Someone I'm seeing casually is running for ANUSA. Point stands that I tried to think about an Editor taking over the editing.</p> <p>Alex: would need 4/8 approvals for news articles.</p> <p>Juliette: changing from the 20 minute window is perhaps unnecessary. I think that instead of saying 4/8 approvals. Wait more than 20 minutes but get a few opinions.</p> <ul style="list-style-type: none"> • New Hire <p>Alex: Kristine has stayed as SSE. Sasha has left as Reporter.. Sophie Hilton has been hired as a Reporter. She lives off campus.</p> <p>Rose: heaps of advance work. 40 pieces. Also running a photoshoot on the kissing Eol. Giving out articles to my Artists to work on their first ever magazine.</p> <p>Fergus: the Woroni Audio Access Program - had a lot of interest from CAP. Associate Dean of Student Experience had struggles getting students signing up. Aspiration to have a separate form on our website for people to apply generally. Will give them a training packet with it. Mitigates the issue of overly changing their work. Want</p>	Juliette to sit down w/ Fergus to help w/ WAAP form.

		<p>people to apply solely for coursework.</p> <p>Fergus: TinyDesk is happening soon. Broadcast is going really well.. No complaints and a good number of shows are broadcasting on radio and soon as podcasts on Spotify. Working with 2XX FM Radio to establish a working relationship. Sending stuff their way. Adrian from 2XX is going to send some legal paperwork. These legal concerns surrounding Spotify and how we are implementing this in our studio.</p> <p>Clara; Oscar's food video did really well. We put out the sleeping video. Animal video is coming soon. Exchange Video is coming out soon. Liah is leaving, Zoe is moving up. Two new PAs hired.</p>	
Other Business			
8	Magazine theme change	<p>Karolina: Haven't had a chance to read all the pieces yet but working through it.</p> <p>Flagging with the team that doing this as a bit of courtesy</p> <p>Juliette: have you discussed as a Team what name change will be</p> <p>Karolina: we will read all the articles and decide then.</p> <p>Rose: if this is changed right now, this would be quite disruptive. This would be 2 days eating into our 10 day working period. This also reduces the time to the printers.</p> <p>Rose: Content gets 28 days, and Art gets 18 days. For this to be flagged now, it is unfair to the art team. Idea that we can't view pieces per timeline, is problematic. Content should carry out responsibilities in line with constitution. Not transparent and not courteous.</p> <p>Rose: i'm at the whim of you (Karolina) right now. Lots of time has been had to look through the pieces. Mood boarding and everything else has been done to stay in advance. Have a team that doesn't want to work on SASH pieces.</p>	

		<p>Karolina: Raise a lot of good points. Speaks to processes inherited. Coming in fresh, I acknowledge you see a lot of holes in there. GOod points. Points make a lot of sense. We have to appreciate that this edition is a bit more important. Little bit more has to be done with it. This whole month i've been dealing criticism from everyone for content things.</p> <p>Karolina: me changing the theme would be unfair - really important that we do the theme right. First I heard of this, I told you guys. As soon as possible, I advised to the Board. Acknowledging limitations. There's a lot more on my end to do in editing the pieces - not to hide secrets or anything</p> <p>Karolina: 28 vs 18 days is a problem. We should figure it out. Timeline i have inherited. I wasn't as open as I am know to explore this.</p> <p>Rose: Agree that it is a more important edition. Emphasises that we need to see this. Given nature of SASH pieces currently, important to work through them collectively. Tlmelines havent been inherited, it is used to be much harder. I am trying to make this easier for my team.</p> <p>Rose: These conversations aren't worth having if not informed of the theme. A lot of us could have a glance over the pieces. I don't think anyone will pick out grammatical errors - we will be appreciating the overall vibe.</p> <p>Rose: incredibly stressed that past work and discussions had in Art Team over last two weeks, will radically be changed. I will lose a fifth of the time, and this is unfair.</p> <p>Karolina: I don't disagree. Being really honest. Maybe I was being a bit immature. Harboured lot of frustration on my portfolio being debated the most. No offence, TV. Maybe the Board should be involved earlier, I acknowledge</p> <p>Rose: I feel frustrated that I've been treated as contingent on content</p> <p>Karolina: you all can look at the pieces</p> <p>Rose: is resolution that we look at pieces</p>	
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		<p>Karolina: Yes</p> <p>Fergus: very understandable that frustration surrounding the issue. I get defensive over my portfolio too. Everyone can be there to support you</p> <p>Alex: your work crosses over two portfolios. It does become a board thing. Impact on reputation concerns all of us as Directors. Yes. Content has the CAD it consumes a lot of editing at once. If you put all documents in News drive all together, I feel i could have someone looking over your shoulder. Its okay. We're all here to support.</p> <p>Karolina: I had a lot of difficulties with the last board. It is okay!</p> <p>Juliette: raising that we've gotten contributions are a reflection of student experiences. Being mindful that this isnt a bad thing. This is the reality that students have had said negative experiences. Maybe something to remember for next time.</p> <p>Juliette: this mag's conceptualisation has been varied and contains lots of breadth. Maybe title didnt reflect it in the first place. Pick something that would be sensible. Was really fun.</p> <p>Matthew: maybe in future, Woroni Sex edition needs to be longer than a normal edition. Looking to issues had.</p> <p>Rose: change theme to Come As You Are. This will mean that the mag is more inclusive and respected. My artists and I will be able to include more art.</p> <p>Rose: wide ranging art could be included in the magazine, should we change the theme. A radical theme such as cum as you are will require a lot of work. Something simple(er) such as Come As You are will change the theme minimally and would mean that we can use a lot more pieces of art than what we have currently.</p>	
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9	Anonymous SASH Piece	<p>Saad: any update?</p> <p>Karolina: I'm waiting on contributor to reach back and they will advise whether they're on board with the changes. I will let everyone know.</p>	
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10	<p>Woroni Rehiring Policy</p> <p>Woroni Dismissal Policy</p>	<p>The two policies are best considered together and the former refers to the latter. Please refer to Alex's uploaded policy proposal in Discord. Link attached.</p> <p>Please refer to Alex's policy proposal on Discord. Link is here: https://docs.google.com/document/d/1VyT0p5pMgvEEAGrkFib3WbEF5YVFBKCY/edit?usp=sharing&oid=114102934285069804542&rtpof=true&sd=true</p> <p>Motion reads to pass the above noted DISMISSAL POLICY:</p> <p>(Discussion purely technical and discusses certain details)</p> <p>For:7 Against: 0 Absent: 1 (Karolina) Result: Passes</p> <p>Proposal to consider the Rehiring policy will be considered next week.</p>	
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11	Magazine Launch (Week 7)	<p>Juliette: choosing between live music and DJs. How did we wanna manage them?</p> <p>Alex: Cash Bar. That was something brought up in the tour of the venue. Are we sure that we are meeting the requirements of a student organisation? To be serving alcohol</p> <p>Saad: the ANU would be serving alcohol. We pay them a staffing cost</p> <p>Fergus: Whether the staffing costs is something that we take on? If this meets our obligations</p>	<p>Matthew: email James Brann's office re paying for a cash bar; communicate that anything re costs needs to go through Matthew.</p> <p>Matthew to do reset and advise them of best way forward. Matthew to share finances</p>
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	<p>Matthew: I can clarify from Dr James Brann's office whether SSAF can be used to pay for something like this.</p> <p>Karolina: I had an idea that we run the Woroni Music and Mag crossover. It might be better for most people involved to have this in the manner. That the magazine is a side component of the event. Music can be playing and we can have a short period for a few speeches</p> <p>RECESS at 6:37PM</p> <p>Back @ 6:42</p> <p>Rose: wanting to clarify what the message about Spinning Plates</p> <p>Saad: purely introductory form of discussion. Jefferey may have went a step far.</p> <p>Fergus: I acknowledge that this is a transition period for them and they wanna start doing things. We need to be careful on how they approach collaborative things. Careful on directions being given.</p> <p>Alex: shows reality that events officers shouldn't take initiatives. Decisions they would make are only decisions we're allowed to make. A lot of work has to be done about clearing proposals through the chat.</p> <p>Matthew: Before offering any finance, I expect that they make it a group chat that I'm in.</p> <p>Juliette; clarify and reset, we wanna set up some expectations on how financial approvals work and how governing structures work.</p> <p>Alex: we need to give them a budget, vibes, and expected turnout.</p> <p>Juliette: Matthew, are you okay to discuss with Arabella and Jeffrey surrounding the finances and how we would like to proceed? This could be a quick message on discord.</p> <p>Matthew: Yes I am happy to do that</p>	<p>with Jeffrey and Arabella.</p>
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12	Conflict of interest declaration policy	<p>Please refer to Rose's uploaded policy in Discord. Link attached. https://docs.google.com/document/d/1gC44gCgBs9OR35WF5n8uF0p9IMRj5bkN/edit?usp=sharing&oid=109087722306021934882&rtpof=true&sd=true</p> <p>Saad: good changes - register would be useful. Some of the legal provisions mean that we need to have specific requirements for COI. Standing notice needs to be given to all members of the board of all conflicts and this needs to be noted in the minutes. Register is a step we can implement but we can't not note the conflicts in minutes because that is not compliant with legislation.</p> <p>Alex: policy as it stands now is our legal obligation?</p> <p>Saad: yes, we haven't fulfilled that for some time.</p> <p>Alex: law states that it has to be in the board minutes? But law does not state that it has to be on the website?</p> <p>Saad: yes</p> <p>Alex: so we don't have to put all of our conflicts on the website (e.g. personal relationships)?</p> <p>Saad: yes, and we can redact personal relationships from the minutes if we want to</p> <p>Alex: I don't think we should redact them if in the law we have to given notice anyway</p> <p>(discussion progresses)</p>	Next Board Meeting - to discuss conflicts
13	How to manage the workload of cross-portfolio employees	<p>Flow on item from previous meeting.</p> <p>Elected not to discuss as covered already in the meeting.</p>	

14	Dismissal Policy	<p>Please refer to Alex’s policy proposal on Discord. Link is here: https://docs.google.com/document/d/1VyT0p5pMgvEEAGrkF1b3WbEF5YVFBKCY/edit?usp=sharing&oid=114102934285069804542&rtpof=true&sd=true</p> <p>Alex: implementing a system that someone can work to improve their performance. Lots of provisions to prevent abuses of the dismissal system currently within constitution and has oversight of the board.</p> <p>Juliette: redundancy.</p> <p>Juliette: there should be a time limit on redundancy. Should be a discussion on timelines</p> <p>(Alex answers question)</p> <p>Fergus: appreciate openness of the policy and how its been quite above board. Thanks Alex.</p> <p>(remaining discussion noted in above agenda item)</p>	
15	SCRIPT	<p>Matthew: You’ve probably seen the Facebook post with details on the SCRIPT Fund, I plan on boosting this soon if everyone is okay with this? I will note that the advertising is a) to see if we can get any more applicants for this year and b) so that people know for future years that the fund exists and we can fund a few more projects hopefully. I’ll be meeting with Piper, the treasurer of LitSoc, on Monday to discuss their project and potentially will be disbursing the first portion of their grant soon after that so keep a lookout. Meeting with Vy on Wednesday to discuss Chiaro as well.</p>	
16	Board introductions instagram	<p>Rose: It’s done, we can all view them, I will post if we are happy.</p> <p>General agreement</p>	

17	Office Use	Matthew: Please reiterate to everyone to keep the office clean, if you see someone just put something in the sink and not clean it, call them out because I don't want to keep cleaning everyone's mugs.	
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