

# WORONI

(ANU Student Media)

## Board of Editors meeting

**Date** Thurs, 6 February  
**Venue** Woroni Board Room  
**Present** Fergus Hunter (chair), Tara Shenoy, Areti Metuamate (minutes), Sam Bradley, Ross Caldwell, Elena Tjandra, Elise Terrell  
**Apologies** Lilly

### ITEM 1: Action items from previous meeting

ACTION	ED RESPONSIBLE	PROGRESS
Send 5 - 10 individual goals for Woroni through to Areti	All Editors	In progress
Final copy of budget to be sent to Ross	Tara	Completed
Final copy of budget to go on website and sent to Andrew Smith	Ross	Completed
Write job description for the Woroni Distributor	Fergus	Not yet completed
Organise O'Week event and contact Suranga at ANU Bar & Henry Ladd	Areti & Tara	In progress
Order Woroni T-shirts	Fergus	In progress

### ITEM 2: Radio Matters

Elise in discussion with Facilities & Services re development of radio studio.

Has 3 of 4 sub-editors appointed.

Gave update on 2XX relationship and use of their facilities.

Will be running training session for presenters this weekend.

ACTION: Elise to follow up with AJ as to whether Woroni has ANUSA's mixer.

Elise mentioned that the current work related to developing the radio studio is quite a challenge and she would like support.

### ITEM 3: Print Matters

Discussed training for news correspondents. All agreed that it was important and covered for in budget.

7 sub-editors have been appointed.

A recent increase in content means the paper looks set to be on track.

**ITEM 4: Digital Media Matters**

Ross gave the Board a demonstration of OrgSync and explained potential uses for Woroni.

He then talked through some basic tips on social media use for editors. The Board agreed that Ross would be the lead person responsible for FB and Twitter and that before posting announcements etc, editors would run them past Ross to ensure they fit with the right tone and are posted at the optimum time.

A discussion also took place about a new system for uploading content online. Board agreed to a new approach (see Ross).

**ITEM 5: Financial matters**

A discussion on tax issues took place. There was agreement by the Board that Woroni should move to having Not for Profit status.

Tara indicated that she would like to start up a direct debit arrangement for the print of the newspaper. All agreed.

Print Team would like all advertising to them by 4pm on Friday.

Tara asked that she be included in any planning/discussions with external parties re advertising.

Elise raised question about whether or not Woroni has an agreement with 2XX for free advertising. It was not clear whether this was covered in the MOU we have with 2xx.

ACTION: Elise and Tara to find out what the nature of any arrangement with 2XX is in terms of free or subsidised advertising.

ACTION: Ross to look into what an appropriate designer's fee is and discuss with Tara re what fee Woroni sets for this.

**ITEM 6: Administrative Matters**

Reconfirmed O'Week Launch to take place 5 - 7pm at ANU Bar on Tuesday of O'Week. Bar Tab around \$500. Tab has to be with vouchers/tickets as ANU Bar will not run a subsidised drinks arrangement.

ACTION: Areti to make up 100-150 tickets for drinks

ACTION: Ross to organise FB event and posters

Meetings with ANUSA, PARSAs, ANU Exec

ACTION: Areti to organise dates, pending people's availability.

**ITEM 7: NEWS Conference in Melbourne.**

Fergus and Ross reported back from their trip.

One of the important outcomes was confirmation of interest in us hosting our own conference. Still worth doing and we'll get working on the preliminary stuff ASAP.

**ITEM 8: Personal goals**

Personal goals to be tabled for next meeting.

ACTION: Everyone to complete their own.

**ITEM 9: Spending approval**

Tara reiterated that board approval is needed for any purchase of \$100 or over. Anything under this amount still needs to be run past the Managing Editor.