

WORONI

The Australian National University Student Newspaper since 1950

Meeting Minutes

Board Meeting
24th August 2014, 12:03pm
Woroni Boardroom

Present: Tara Shenoy (Chair), Ross Caldwell (Secretary), Polly Mitton, Abigail Widijanto, Alex Catalán-Flores, Beatrice Smith

Apologies: Janis Lejins

ITEM 1: Acknowledgement of Country
Polly recited the Acknowledgement of Country.

ITEM 2: Previous Action Items

Name	Item	Due Date
Alex	Report back on Facebook advertising	7th September
Janis	Email board about camera options and quotes	Next Meeting
Alex & Polly	Research licensing obligations for radio	Next Meeting
Janis	Create Google doc for Facebook Schedule	Next Meeting
Ross	Turn office calendar into Google calendar	Next Meeting
Tara	Call ANU Security to clarify who has office access	Next Meeting
Alex	Write procedure for inventory	Next Meeting
Alex	Work out procedure for key access to storage room	Next Meeting
Polly	Get quotes for radio merchandising	Next Meeting
Tara	Advertise OGM to be held on 24 th September at ANU Bar, 6 - 7pm	Monday
Polly	Email Ross with the format that retractions on radio should follow	Next Meeting
Ross	Email board with draft retraction policy document	Next Meeting

WORONI

The Australian National University Student Newspaper since 1950

Alex	Calculate how much to pay Elena	Next Meeting
Ross	Create policy document outlining what 'published contributions' means in the constitution	Next Meeting
Abigail	Develop submissions guide	Next Meeting

PRINT

ITEM 3: General Update

Bea informed the board that all the online content has been going well and that sourcing of mental health articles has gone well. Abigail added that there are currently five articles for the lift out, artwork has been sourced and one more article is incoming.

ITEM 4: Bea's Absence

Print team to have a meeting with Tara on 10am Friday about workload

ITEM 5: Other Business

Abigail asked what the process is for hiring the print editor to replace Elena.

Tara outlined the process, which would be to work with Ross to interview then to present all applications and interviews to the board.

Abigail informed the board that she had developed a new way to approve text for article. On Wednesday she will send out a google doc with text of all articles for Editors to proof.

MULTIMEDIA

ITEM 6: General Update

Bea gave an update on the mental health video, and apologised that the current deadline did not leave people much time to submit videos.

Bea updated the board that there has been no response from anyone who expressed interest in contributing to the video.

FINANCE

ITEM 7: General Update

Transactions Account: \$3,730.49

Savings Account: \$77,460.74

Term Deposit: \$60,000 plus interest

RADIO

ITEM 8: General Update

Shop 15, Lena Karmel Building, 26 Barry Drive, Canberra ACT 2601
e: contact@woroni.com.au - p: (02) 6125 9574

WORONI

The Australian National University Student Newspaper since 1950

Polly says that everything is going well, with a live nights planned for Monday & Thursday. The general plan would be to have Wednesday & Thursday regular broadcast nights but will inform if the plan changes.

Polly informs that some podcasts are coming out this week.

Polly informs that the radio is playing at ANU Open Day on Sat 30th and she invited the rest of the board.

ACTION ITEM: Tara to talk to ANU Bar about putting Woroni Radio in the Bar.

ITEM 9: Radio Merchandise

Polly outlined that her and Ellen had got quotes for the Radio merchandise and would send full details to the board via email.

Sweatshirts: \$2000ish (including discount) for 100
Snapbacks: \$1200 for 50

ADMIN

ITEM 10: Accepting Previous Meeting Minutes

MOTION

To accept the minutes from the board meeting held on 17th August 2014.

Proposed: Ross Caldwell

Seconded: Tara Shenoy

Votes for: All

ITEM 11: Ordinary General Meeting

MOTION

To not take minutes relating to the Ordinary General Meeting.

Proposed: Alex Catalán-Flores

Seconded: Polly Mitton

Votes for: Tara Shenoy, Polly Mitton, Alex Catalán-Flores, Abigail Widijanto

Votes against: Ross Caldwell

Abstentions: Beatrice Smith

ITEM 12: Constitutional Amendments

Ross outlined further changes to the constitution (see Appendix A)

The board decided not to pursue changes to Section 24 as it may hamper ratification of constitutional changes.

WORONI

The Australian National University Student Newspaper since 1950

MOTION

To accept the changes to section 19 in the ANUSM Constitution and propose the amended ANUSM Constitution to the next General Meeting as a Special Resolution.

Proposed: Ross Caldwell

Seconded: Polly Mitton

Votes for: All

ITEM 13: NLA Archiving

Tara asked about the status of NLA Archiving.

Ross informed the board that he had inquired about getting recent editions archive but had receive no response.

ACTION ITEM: Ross to get Olivia to contact the NLA about archiving recent editions.

Ross informed the board that some editions from 2010 are missing.

ACTION ITEM: Tara to investigate missing editions.

ITEM 14: Frankie Talk

Tara outlined the roles for the Frankie talk:

Audio – Alex

Video – Beatrice & Matt

Posters – Polly

Photos – Abigail

Door – Polly

ACTION ITEM: Beatrice to chase up video with Matt

ACTION ITEM: Polly to hang up posters around Uni

ACTION ITEM: Alex to reimburse Jo Walker for costs already incurred

Meeting closed at 12:46

ACTION ITEMS

Name	Item	Due Date
Alex	Report back on Facebook advertising	7th September
Janis	Email board about camera options and quotes	Next Meeting
Alex & Polly	Research licensing obligations for radio	Next Meeting
Tara	Call ANU Security to clarify who has office access	Next Meeting