

WORONI

The Australian National University Student Newspaper since 1950

Board Meeting
20th July 2014, 2:02pm
Woroni Boardroom

Present: Tara Shenoy (Chair), Polly Mitton, Beatrice Smith, Abigail Widijanto, Ross Caldwell (Secretary), Elena Tjandra, Alex Catalán-Flores
Apologies: Janis Lejins

Meeting Opened 2:02pm

ITEM 1: Acknowledgement of Country
Elena

ITEM 2: Previous Action Items

Name	Item	Due Date
Ross	Purchase Lanyards	ASAP
Ross	Inform board of quotes for T-Shirts	Next Meeting
Ross	Inform board of quotes for Business Cards	ASAP
Ross	Purchase camera for print team usage	ASAP
Polly & Ross	Inform Tara of plans for Retreat Workshops	ASAP
Tara	Distribute agenda for Retreat.	ASAP

PRINT

ITEM 3: Next Edition
Abby, Bea & Elena
The next edition is 98% laid out with a draft to be circulated to the board shortly.

The print team has resolved to aim to send out future drafts by 4pm on Sunday's in the future to give Editors 24 hours to approve the next edition.

ITEM 4: Other

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Sub Editors

Sub-Editors for Print have been informed but many have not accepted roles.

ACTION: Beatrice to distribute draft Sub-Editor Memorandum of Understanding.

ACTION: Beatrice/Print Team to distribute list of sub-editors to board & to send Tara details required for office access.

RADIO

ITEM 5: Radio Stall on Bush Week Tuesday & Wednesday

Polly

Radio will be running radio in Union Court on Tuesday & Wednesday. Polly requested that other editors turn up to support the stall.

It was noted that there appear to be disorganized communications with ANUSA in regards to planning of stalls & details will need to be confirmed.

ITEM 6: ANU Science Carnival

Polly

Woroni Radio has been asked to cohost at the ANU Science Fair which would be held on 15th August at Union Court Ampitheatre

Meeting with more details on 21st July at 2pm, with Tara to go with a sub-editor from Radio as Polly cannot attend.

FINANCE

ITEM 7: General Update

Alex

The Board was informed that we have \$130,763.71 in our primary bank accounts.

ITEM 8: Term Deposit Account Signatories

Alex

It was raised that the signatories for our Term Deposit are still Tara, Fergus & Areti despite the board changeover.

MOTION

To remove Fergus Hunter & Areti Metuamate as signatories of the

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Term Deposit account [REDACTED] & institute
Alex Catalán-Flores & Tara Shenoy as signatories of the account.

Proposed by Alex Catalán-Flores
Seconded by Polly Mitton
Votes for: All Board in Attendance
Votes against: None

Motion has been passed.

ITEM 9:

Other

Budget negotiations for the remaining surplus of SSAF money will take place on Thursday.

Alex briefed the board on our SSAF proposal.

ADMIN

ITEM 10:

Lanyards

Ross

Ross informed the board that it was unclear if the previous board ever approved a monetary amount for the purchasing of Lanyards, but an editor was directed to purchase lanyards.

MOTION

To approve the purchase of Lanyards for the cost of \$280.50.

Proposed by Ross Caldwell
Seconded by Tara Shenoy
Votes for: All Board in Attendance
Votes against: None

Motion has been passed.

ITEM 11:

Accepting Previous Meeting Minutes

Ross

Due to advice from Alex & Tara, we need to begin accepting the previous board meeting minutes in order to aid interactions with banks & other officials.

MOTION

To accept the minutes from the previous board meeting held on 13th July 2014.

Proposed by Ross Caldwell

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Seconded by Polly Mitton
Votes for: All Board in Attendance
Votes against: None

Motion has been passed.

ACTION: Ross to place signed board minutes from previous board meeting held on 13th July 2014 in Dropbox.

ITEM 12: Market Day

Tara

Woroni Radio & Woroni stalls will be next to each other at Market Day.

Tara took availability in order to create a schedule for the day.

ACTION: Tara to send schedule for Market Day around to all Editors.

ITEM 13: Generator Purchase

It was suggested that we purchase the generator for Radio that they were planning on purchasing.

MOTION

To approve the purchase of a Generator for no more than \$900.

Proposed by Tara Shenoy
Seconded by Elena Tjandra
Votes for: All Board in Attendance
Votes against: None

Motion has been passed.

ITEM 14: Distributor

As we do not have a distributor available, Alex & Polly will be leading distribution for this edition.

ITEM 15: Woroni Radio Thursday Night

Polly informed the board that Radio will be holding a broadcast on Thursday. BYO & all are invited.

ITEM 16: Retreat

Tara

Tara distributed the Agenda for the retreat & talked the board through it.

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Tara requested that all editors bring general written ideas for the policy & ideas discussions that we will be having

The issues with transport were raised, but it was resolved to continue the planning of transport following the board meeting.

Meeting closed at 2:48pm


ACTION ITEMS

Name	Item	Due Date
Ross	Inform board of quotes for Business Cards	ASAP
Ross	Purchase camera for print team usage	ASAP
Beatrice	Distribute MOU for Print Sub-Editors to rest of Board	Next Meeting
Print Team	Distribute list of Sub-Editors to the board & supply Tara with details for security	Next Meeting
Ross	Place signed board minutes from previous meeting in Dropbox.	Next Meeting
Tara	Distribute schedule for Market Day attendance to all Editors.	ASAP

MINUTES ACCEPTED BY:

Chair of Following Meeting

Name: Ross Caldwell

Signature: 

Date: 3/8/14

Secretary of Following Meeting

Name: Beatrice Smith

Signature: 

Date: 3/8/14