

WORONI

(ANU Student Media)

Board of Editors Meeting

Date Wednesday 11 June 2014 *two motions passed by email on 12 June
Time 6pm - 7pm
Venue Woroni Board Room
Present Fergus Hunter (chair), Areti Metuamate (minutes), Lilly Ward, Polly Mitton, Elena Tjandra, Tara Shenoy, Beatrice Smith, Widijanto, Alex Catalan Flores
Apologies Sam Bradley, Ross Caldwell

ITEM 1: Acknowledgement of newly elected editors

Fergus welcomed the newly elected members of the ANU Student Media (Woroni) Board of Editors:

Janis Lejins
Beatrice Smith
Abigail Widijanto
Alex Catalan Flores

Student Finance Officer, Dallas Proctor, entered the meeting to get a range of documents signed by out-going and new editors.

ITEM 2: Update of Registration Details

Motion:

The Board notes that no current editor is listed as an authorised contact person or associate with the Australian Taxation Office (ATO).

As per instructions on the ATO website, the Board moves that a paper Change of Registration Details form (NAT2943) be submitted to the ATO to update ANUSM's details, including:

- Adding Dallas Proctor (Finance Officer) as an authorised contact person
- Adding all current editors as associates: Janis Lejins, Beatrice Smith, Abigail Widijanto, Alex Catalan-Flores, Polly Mitton, Elena Tjandra, Ross Caldwell and Tara Shenoy

It is noted that Tara Shenoy (Editor) is authorised to complete the ATO form on behalf of ANU Student Media.

Moved: Areti Metuamate
Seconded: Tara Shenoy

Motion passed (unanimous).

ITEM 3: Change of Bank Authorities

Motion: As per the above election results, it is moved that ANUSM updates the authorities on its bank accounts.

1. The following account is to be one-to-sign, with the following editors as authorities. ANUSM authorises a debit Mastercard to be issued to each authority:

- Tara Shenoy
- Alex Catalan-Flores

[REDACTED] [REDACTED]

2. The following accounts are to be two-to-sign, with the following editors as authorities:

- Tara Shenoy
- Alex Catalan-Flores

[REDACTED] [REDACTED]

3. The following account is to be closed:

[REDACTED] [REDACTED]

4. Besides Tara and Alex, all other authorities are to be removed.

Moved: Areti Metuamate

Seconded: Tara Shenoy

Motion passed (unanimous)

ITEM 4: Handover process

Each out-going editor spoke briefly about their portfolio area and a question and answer session took place.

Each editor to ensure that her/his handover document is passed to the relevant new editor.

The official handover day is June 21.

Meeting ended at 7.00pm.