

WORONI

BOARD MEETING AGENDA:
DATE: 19 NOVEMBER, TIME: 3:00PM

Meeting Venue:	Woroni Boardroom		
Meeting Opened:	3:09		
Meeting Closed:	3:59		
Present:	Linda Chen, Mia Jessurun, Jonathan Tjandra, Zoe Halstead, Zoe O'Leary-Cameron (Skype), Max Koslowski (Skype), Nathalie Rosales-Cheng.		
Apologies:			
No.	Item	Minutes	Action Items
1	Acknowledgement of Country	James	
2	Confirmation of Previous Minutes	Done out of session.	
3	Previous Action Items:	None.	
Print			
4	News Update	Really excited to get started. Begin to discuss the way that the news approval process works at Woroni, how can we improve it? Team restructuring. How can news be better? Start thinking about other ways of	Further think of vision for 2018.

		improving news. The process of news at Woroni, what needs to change?	
5	Content Update	Really excited to be here, looking forward to hiring sub editors. A lot of ideas in the works for content, including team restructuring and new positions. Further ideas to come.	Further think of vision for 2018 and any ideas for projects big or small that Content wants to do.
6	Creative Update	Cook book, a lot in the works Big aim to grow team Attract more people in the team offer lots of opportunities to do art for students and focus on Professional Development and growing art student's folios Involving the ANU school of Art more in Woroni.	Further think of vision for 2018 and any ideas for projects big or small that Art wants to do.
Radio			
7	Radio Update	Big plans for O-week, really want to start hiring sub-editors as soon as possible. Focus on how we can attract awesome shows to sign up. Improving training for presenters so it is more ongoing. More to come.	Further think of vision for 2018 and any ideas for projects big or small that Radio wants to do.
TV			
8	TV Update	Further growth of the TV platform and team includes a restructuring, and more ways to get students engaged earlier. Experimenting with new styles of TV such as animation and moving away from the more interview format.	Further think of vision for 2018 and any projects that TV wants to do.
Finance			

10	Finance Update	<p>Business Transaction Account: \$4,02.11</p> <p>Business Online Saver: \$136,463.65</p> <p>Term Deposit: \$60,000</p> <p>Two main areas of responsibility finance and marketing, governance and management of Woroni.</p> <p>Authorize debit card payments, these are ongoing debit payments that need to be authorized every six months.</p> <ul style="list-style-type: none"> - This includes, rent payments (\$945.70 per month), Spotify (\$11.99 per month). 	
Administration			
11	Administration Update	<p>Welcome, Obligations and expectations</p> <p>A run down on how the Board works, what are the expectations, legal and financial responsibilities. The policy that editors need to be aware about, code of conduct of a Board Member and please don't be afraid of asking existing board members questions or for help! Here to support your transition into your role as Editor!</p> <p>Excited about 2018, looking forward to working with everyone!</p>	Nathalie to prepare a welcome policy pack and summary of expectations.
Agenda Items			
12	Disclosure of Conflicts of Interests	<p>James: Workplace Community Shapers: fundraising for NGOs</p> <p>Linda: none at present, but will update if that changes</p> <p>Mia: Women's collective</p>	Nathalie to outline the Conflicts of interest policy for all Board Members

		<p>Zoe H: Volunteer at 2XX FM</p> <p>Jonathan: Faith and Religion Branch Officer of the ANUSA Clubs Council</p> <p>Nathalie: Member of the Australian Labor Party (ACT branch), socially involved in the ANU Labor Club</p> <p>Max: ANU debating society, Huffington Post, no political affiliations.</p> <p>Zoe: slightly involved with ANU Refugee Collective</p>	
13	<p>Semester 1 Financial Administration Arrangements</p> <p>Mover: Nathalie</p> <p>Seconder: Linda</p>	<p>Bank Accounts:</p> <p>Business Transaction Account – BSB: 062903 Account Number: 10619894</p> <p>To be taken off as signatories: Kat Carrington. To be put on as signatories: Jonathan Tjandra and James Atkinson. Method of operation: 1 signature required to move funds from account. Jonathan Tjandra and James Atkinson to be given Netbank and Card access on the Business Transaction Account. Netbank details and/or card/s will not be shared and the card will only be used by the person whose personal name appears on the card.</p> <p>Business Online Saver – BSB: 062903 Account Number: 10897341</p> <p>To be taken off as signatories: Kat Carrington. To be put on as signatories: Jonathan Tjandra and James Atkinson. Method of operation: 2 signatures required to move funds from account.</p>	

		<p>Term Deposit – BSB: 062903 Account Number: 50223034</p> <p>To be taken off as signatories: Kat Carrington. To be put on as signatories: Jonathan Tjandra and James Atkinson. Method of operation: 2 signatures required to move funds from account.</p> <p>Passed unanimously</p>	
Other Business			
14	Executive and Portfolio Elections	<p>Nominations for Editor in Chief: James Atkinson</p> <p>Seconded: Nathalie Rosales-Cheng</p> <p>Passed unanimously</p> <p>Nominations for Deputy Editor in Chief: Nathalie Rosales-Cheng</p> <p>Seconded: Zoe Halstead</p> <p>Passed unanimously</p> <p>Managing Editor- Jonathan Tjandra</p> <p>Content Editor- Mia Jessurun</p> <p>TV Editor- Linda Chen</p> <p>News Editor- Max Koslowski</p> <p>Radio Editor- Zoe Halstead</p> <p>Art Editor: Zoe O’Leary-Cameron</p>	

15	Election of Public Officer and SEEF committee member Moved: Jonathan Seconded: James	Maintains all the records to external authorities, usually the managing editor. Jonathan Tjandra elected unanimously.	
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