

WORONI

Australian National University Student Media Inc.

Agenda: General Meeting

Date 8 Aug, Time 5pm, Location Graneek Room, Chiefly Library

Item 1: Meeting Opens and Apologies

1.1 Acknowledgement of Country

1.2 Apologies

Item 2: Minutes from previous General Meeting or Annual General Meeting [Reference A]

2.1 Motion: "To accept the minutes from the last General Meeting 24th April 2 017 Minutes"

Item 3: Editor Reports

3.1 Editor-in-Chief's report [Reference B]

3.2 Managing Editor's report [Reference C]

3.3 Deputy Editor-in-Chief's report [Reference D]

3.4 Content Editor's report [Reference E]

3.5 News Editor's report [Reference F]

3.6 Television Editor's report [Reference G]

3.7 Art Editor's report [Reference H]

3.8 Radio Editor's report [Reference I]

Item 4: Discussion Items/Motions on Notice [Reference J]

Item 5: Honoraria Regulations [Reference H]

Item 6: Other Business

Item 7: Meeting Close

Expected Close of Meeting: 6:00pm

Published:

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[Reference A]

Minutes from previous General Meeting

ANUSM OGM 2 2017 MINUTES

Wednesday 29 April, 2017

5pm, MCCT4

Item 1: Meeting Opens and Apologies

Meeting open at 5.28pm

Acknowledgement of Country: Bronte

Apologies: Kanika Kirpalani

Item 2: Minutes from last OGM

Motion: "That the minutes from the General Meeting be accepted."

Moved: Bronte McHenry

Seconded: Arun Murali

Status: Passed unanimously

Bronte moved chair to Kat without dissent.

Item 3: Reports

Item 3a: Editor-in-Chief Report

Nick Blood: Is Corrections Policy going to go up on the website?

Bronte: Yes, I am just making some minor adjustments and will get it reapproved and upload it again.

Motion: That the Editor-in-Chief's report be accepted.

Moved: Tom Kesina

Seconded: Nick Blood

Status: Passed unanimously

Item 3b: Deputy Editor Report

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Motion: "That the Deputy Editor-in-Chief's Report be accepted."

Moved: Nathan Cleary

Seconded: Poppy Perry

Status: Passed unanimously

Item 3c: Managing Editor Report

Kat:

24,674.13 Wages, Salary and Honoraria This includes:

2016 Sub-editor: \$3,800

2016 Editor payment: \$5,749.44

2017 Editor payment: \$10,958.88

Admin Assistant: \$4,435.81

Ben Creelman: Who did the website money go to?

Kat: To ED.

Ben: When will annual budget be presented?

Kat: At the AGM as per our constitution.

Nick Blood: How is the archiving of Woroni going?

Kat: Arun, the Woroni Admin Assistant, is looking into it.

Motion: "That the Managing Editor's Report be accepted."

Moved: Tom Kesina

Seconded: Liz

Status: Passed unanimously

Item 3d: Content Editor's Report

Motion: That the Content Editor Report be accepted.

Moved: Tom Kesina

Seconded: Alex Green

Status: Passed unanimously

Item 3e: News Editor Report

Motion: That the News Editor's Report be accepted.

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Moved: Bella

Seconded: Alex Green

Status: Passed unanimously

Item 3f: Radio Editor's Report

Motion: That the Radio Editor's Report be accepted.

Moved: Nick Blood

Seconded: Georgia

Status: Passed unanimously

Item 3g: TV Editor Report

Nick Blood: It says in the report that any student can come with an idea and TV will do it. How will this work?

Kat: Yes, this is true. We will implement this in semester two.

Motion: That the TV Editor's Report be accepted.

Moved: James

Seconded: Bella

Status: Passed unanimously

Item 3h: Art Editor's Report

Tom Kesina: Is the branding of Woroni integrating well with the new website?

Joanne: Yep, going really well.

Motion: That the Art Editor's Report be accepted.

Moved: Loretta

Seconded: Oscar

Status: Passed unanimously

Item 4: Constitutional Reform Notice

Item 4a: Motion 1

"That the constitution:

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- be altered to include a definition for 'Office Bearers' in section 2. This added definition is listed in section 2.k of the proposed constitution.
- be altered to include a definition for 'Postgraduate student' in section 2. This added definition is listed in section 2.l of the proposed constitution.
- be altered to include a definition for 'Publication' in section 2. This added definition is listed in section 2.m of the proposed constitution."

Speaking for or against:

For: Bronte McHenry: We want to add to the backbone of the constitution by adding these definitions. Post Grad definition works on debunking the idea that Woroni is not for post-grad students. Publication definition is for acknowledging the wider scope of Woroni.

For: Ben Creelman: I think these definitions are a good idea. Maybe we should look at changing the undergraduate definition to align with ANUSA's definition.

Moved: Bronte McHenry

Seconded: Finn Pedersen

Status: Passed unanimously

Item 4b: Motion 2

"That the constitution be altered to include 'radio' within section 3.a (Objects)."

Speaking for or against:

For: Bronte McHenry: Objects are very important for Woroni. It drives everything we do. Obviously radio is very important and we want to add it in.

For: Nick Blood: Sound great. Is multimedia cover TV side of it?

Answer: Bronte McHenry: Does include TV and photography.

Moved: Bronte McHenry

Seconded: Oscar Jolly

Status: Passed unanimously

Kat moves chair to Jasper

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Item 4c: Motion 3

"That the constitution be altered in section 7.4.3.e to require the Managing Editor to present a financial report to the Board at the end of every academic term."

Speaking for or against:

For: Bronte: At the moment it doesn't requires the managing editor to read a report at the end of each term. It is important that once every term Kat sits down with the board and just explain what each line in the budget means. So we are all on top and understand how Woroni is going.

For: Kat: There was a culture that the managing editor would just read out the bank statements. This motion is very important to financial stability and integrity of Woroni.

For: Ben Creelman: I am for this, but we need to make academic term clear.

Right of reply: Bronte: Maybe we could add dates and times into the definitions section. We will flag it for the AGM.

Moved: Bronte McHenry

Seconded: Kat Carrington

Status: Passed unanimously

Jasper passes the chair to Kat

Item 4d: Motion 4

"That the constitution:

- be altered in section 7.3.1.d (Board of Editors) to remove the general editor positions and replace them with the role specific positions of Content Editor, News Editor, Television Editor, Radio Editor and Art Editor. These definitions are listed in sections 7.3.1.d, 7.3.1.e, 7.3.1.f, 7.3.1.g and 7.3.1.h of the proposed constitution.
- be altered in section 7.5 to remove the definition for the general editor position and replace it with role specific duties for the Content Editor, News Editor, Television Editor, Radio Editor and Art Editor. These duties are listed in sections 7.4.4, 7.4.5, 7.4.6, 7.4.7 and 7.4.8 of the proposed constitution."

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Speaking for or against:

For: Bronte: What we are talking about is not direct elections, yet, but creating roles for the general editors. Executive will remain as it is, but we want to require that these specific roles are in place. This allows a guarantee, for example, that Radio will carry on. Same thing for TV. We want the hard work to pass onto the next editors who fulfil that certain role. At the moment the general editor position is really vague, so we want add this.

Question: Poppy Perry: Would this mean we would not have two radio editors?

Against: Ben Creelman: I'm not against named positions, I am against this because I think these changes should not go in the constitution. The constitution is hard to change with a 21-day period. I would be inclined to be for this motion if we defined these changes in regulation rather than in the constitution. I like the names, I just don't like where they are.

Right of Reply: Bronte McHenry: This would mean that only one editor would look after each portfolio. Ideally we could have two for each, but we just do not have the capital to fund that. To Ben, I don't see there being any other possible position that we could create in the near future. All the smaller projects fall under other editorial positions, so I think the constitution is the place for it.

Moved: Bronte McHenry

Seconded: Finn Pedersen

Status:

For: 17

Against: 1 Ben Creelman

Abstain: 2

Item 4e: Motion 5

"That the constitution be amended in section 7.7.2 to require an internal election of a new Editor-in-Chief at least two days prior to the commencement of the nomination period. This amendment is listed in section 7.6.1 of the proposed constitution."

Speaking for or against:

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For: Bronte: This means that an editor-in-chief will require 6 months experience before that are allowed to run for this position. I don't think this position is more sustainable than 6 months. Means that someone with no experience can't just run.

Against: Ben: I don't agree with the justification that they have to be an editor in the past. I think editor-in-chief should move to a direct election, because it has specific roles and responsibilities.

For: Tom Kesina: If the role isn't currently sustainable I agree that the editor-in-chief should

Question: Nick Blood: Is there a chance where a post-graduate student with relevant journalism experience is shut out?

Question: Alex Green: Has this not been a thing in the past?

Reply: Bronte: It has just happened in the past but this will formalise the process to ensure the institutional memory is maintained. To Nick, no they can still run for editor. To Ben, its what happens and it works so we want it to continue.

Question: Ben: Has this been a problem in the past? If it is not broken don't fix it.

Reply: Bronte: We want to make positive changes not just changes that fix problems. We want to ensure things are done well.

Status of Motion:

Pass

For: all with one abstention [Ben Creelman]

Item 4f: Motion 6:

"That the constitution:

- be amended in section 7.6 to clarify that the positions members can nominate for are those of the outgoing editors. This amendment is listed in section 7.5 of the proposed constitution.
- be amended in section 7.5 to include an item that restricts editors to the portfolios for which they are elected, with the exception of the Editor-in-Chief who is elected internally by the Board. This addition is listed in section 7.5.2 of the proposed constitution."

Speaking for or against:

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For: Bronte: The reason we should have direct election is because a) a lot of people run and want news and no one wants content editor and then the board is in immediate conflict. b) it is fundamentally important that someone wanting to be radio doesn't have to compete against someone who wants content. Separate elections will also allow more people to run because you are not shutting anyone out - make an election of skill rather than "make news great again".

For: Tom Kesina: Direct elections are good. You get people you want.

Question: Tom Kesina: What will happen if no one runs?

Reply: Bronte McHenry: To Tom – Yes! Power to the people. In terms of no one running, we will get editors to encourage people. But if still no one runs we will open the application to casual vacancy.

Moved: Bronte McHenry

Seconded: Finn Pedersen

Status of Motion: Pass unanimously

Item 4g: Motion 7:

"That the constitution be amended in section 7.7.2 to require the position of Deputy Editor-in-Chief to be filled through direct election by members of the Association. This amendment is listed in section 7.6.2 of the proposed constitution."

Speaking for or against:

For: Bronte: At the moment we want to make deputy that flexible and innovative role. This will enable a certain flexibility.

Question: Ben Creelman: Just clarifying that we are moving Deputy to 12 months.

Reply: Bronte: Yes. This will mean big changes can happen because there is a time frame to do that.

Moved: Bronte McHenry

Seconded: Finn Pedersen

Status of Motion: Pass unanimously

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Item h: Motion 8:

“That the constitution:

- be amended in section 7.6.5 to require separate ballots to be distributed for each position in every election. This will be broken up into two items to reflect the difference between an election where a Managing Editor is elected, and when they are not. These amendments are listed in sections 7.5.6 and 7.5.7 in the proposed constitution.
- be amended in section 7.6.6 to require the posting of the list of the positions available, as well as separate polls for each position. These amendments are listed in sections 7.5.8.c and 7.5.8.g in the proposed constitution.
- be amended in section 7.6.9.b to clarify that the editor with the most votes in their respective polls will be elected to the Board. This amendment is listed in section 7.5.12.b of the proposed constitution.”

–

Speaking for or against:

For: Bronte McHenry: This is I suppose just wording to allow the direct election system to work.

Moved: Bronte McHenry

Seconded: Finn Pedersen

Status of Motion: Pass unanimously

Item I: Motion 9

“That the constitution be amended to move item 7.6.7.d so it reads as the first requirement for nominations. This is due to it being misleading as the final item listed. The item in question reads: ‘be invited by email at least five (5) weeks prior to the opening of the poll. Invitation must be sent by the Returning Officer via email to all ordinary members of the Association.’ In short, 7.6.7.d moves up to be listed as 7.5.9.a.”

Speaking for or against:

For: Bronte: This essentially is the order of how nominations work.

Moved: Bronte McHenry

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Seconded: Finn Pedersen

Status of Motion: Pass unanimously

Item J: Motion 10

“To amend the constitution in section 7.6.7.c to move this item to its own line for additional clarity. The item in question reads: ‘following the close of nomination period, each nomination is to be displayed online (excluding student number) during the two (2) weeks prior to the opening of the poll and be viewed online by all voting ordinary members of the Association prior to casting their ballots.’ In short, 7.6.7.c moves to be listed as 7.5.10.”

Moved: Bronte McHenry

Seconded: Finn Pedersen

Status of Motion: Pass unanimously

Item K: Motion 11

“That the constitution be amended in section 7.6.7.a to require the example of work submitted by nominees to be relevant to the position they are running for. This amendment is listed in section 7.5.9.b.”

Moved: Bronte McHenry

Seconded: Finn Pedersen

Status of Motion: Pass unanimously

Kat passes chair back to Bronte

Item 5: Tom Kesina Amendments

See Reference A below.

Item 5a:

Tom Kesina Amendment 1

Mover: Tom Kesina

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Seconder: Ben Creelman

Status of motion: Pass unanimously

Item 5b: Tom Kesina Amendment 2

Mover: Tom Kesina

Seconder: Ben Creelman

Status of motion: Pass all besides 1 abstention [Finn Pedersen]

Item 5c: Tom Kesina Amendment 3

Mover: Tom Kesina

Seconder: Kat Carrington

Status of motion: Pass all besides 1 abstention

Item 5d: Tom Kesina Amendment 4

Mover: Tom Kesina

Seconder: Kat Carrington

Item 6:

Special Resolution: That the Association adapt the proposed constitution with Tom Kesina's four amendments:

Mover: Arun Murali

Seconder: Joanne Leong

Status of motion: Pass unanimously

Item 7: Meeting Close

The Annual General Meeting of the Association is scheduled to be on 24nd May 2017, location to be confirmed.

Meeting Close: 6:38pm

TOM KESINA AMENDMENTS (Reference A)

Amendment 1

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Remove associate members from constitution

Reasons: Associate members are mentioned once in the constitution, and do not exist given they are not mentioned elsewhere.

Changes: Mentions of associate members are removed

Section 5.43 will be changed to

'Rights of ~~associate and~~ honorary life members

~~Associate and~~ Honorary life members shall not vote at any meeting or election of the Association, shall not count towards quorum, and shall not be eligible for election to the Board, but shall otherwise have rights equal to ordinary members'

Section 5.5 will be changed to

'Membership fee

There is no fee payable for membership of the Association as an ordinary, ~~associate~~ or honorary life member.'

Removal of gendered pronouns from constitution

Reasons: There are people who do not use he/she pronouns, I think it's nice to use gender neutral pronouns instead.

Changes: he/she is replaced with they

Section 5.1(b) will be changed to:

'b) has not notified the Deputy Editor-in-Chief, in writing, that ~~they~~ do not wish to be a member'

Amendment 2

Empowering ordinary members to vote on ANUSM regulations

Reasons: Currently, the ANUSM board control both the regulations and orders (this is like policy) of the Association. This means that the general membership has no explicit say in how ANUSM elections are run (which is pretty important), nor can they even change the rules that govern General Meetings. Giving ordinary members the ability to have a say in how ANUSM is

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run will encourage participation at general meetings and will dovetail in nicely with a requirements to hold one per term/teaching period.

Changes: Regulations will changeable by General Meetings only, orders will be renamed to policies and will continue to be approved by the Board.

Section 23 will be replaced by:

'23. The Association may, by resolution of a General Meeting, make or amend such Regulations to govern the operation of particular aspects of the Association's affairs. These regulations must be advertised and made available to all members. These regulations must include, but are not necessarily limited to standing orders that govern the conduct of any Meeting of the Association or its members, as well as methods by which meetings and elections are to be advertised, and electoral regulations to govern the conduct of any election held by the Association. These policies must be advertised and made available to all members.'

24. Subject to this Constitution and any Regulations under Section 23, the Board may make such Policies as it sees fit to assist the convenient conduct of the Association's business. These policies must be advertised and made available to all members.'

Section 14.7 will be changed to:

'A General Meeting must be run in accordance with the Standing Orders as determined by a General Meeting of the Association.'

Sections 7.82(b), 10(a), 19(b), 27.2(a) will be amended so that the word 'order' will be replaced by the word 'policy' to reflect the changes to Section 23/24.

Amendment 3

Requiring one General Meeting per teaching period with appropriate reporting requirements

Reasons: ANUSM receives a significant amount of student money, and should make itself available to the ordinary members to answer questions and criticism more than once a year. Additionally, these General Meetings should have all members of the Board delivering reports.

Changes: The ANUSM board will be required to hold one General Meeting per term/teaching period, and each Board member will be required to present reports at those meetings.

Section 14 will be changed to:

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A General Meeting of the Association shall be called by the Deputy Editor-in-Chief at the direction of the Board, or upon receipt of a written request signed by at least twenty (20) ordinary members. **At least one General Meeting must be held in each academic term of the Academic year.** There is no limit to the number of general meetings which may be held each year.

Section 14.9 will be inserted:

Excepting the ANUSM AGM, each ANUSM board member must deliver a report at every compulsory General Meeting where they must detail their recent activities. Written versions of those reports must be made available to members two (2) academic days before the General Meeting.

Miscellaneous changes

- Fixing spelling/grammar mistakes
 - 7.1, 7.2 - '...in **a** General Meeting'
 - 7.4.2 - '...in **a** General Meeting'
 - 26.2 - refers to subsections '27.1, 27.2, and 27.3' when it should be 26.X

Amendment 4

- Change section 1 to 'The name of the Association is "Australian National University Student Media Incorporated"

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[Reference B]

Editor-in-Chief's report

Executive Summary

1. Introduction
2. Platform Integration
3. Professional Development
4. Woroni Panel Series
5. SSAF 2018

Further Information

1. Introduction

Semester One has been an incredibly successful period for Woroni. During this period I helped to get Woroni TV off the ground as TV Editor. As the only TV Editor to have the opportunity to become Editor-in-Chief, I am coming to the role with aims to integrate the platforms of Print, Radio and TV as much as possible.

2. Platform Integration

Radio and News have already begun collaborating with plans to have a daily news bulletin on the Radio. TV is looking to integrate News in a weekly wrap-up of goings-on on campus. Further, plans are in the works for Radio to have a series of TV videos, in the vein of the popular 'Jumpin' the Moo' video. Content is also working towards integrating TV coverage of reviews and interviews, as well as involving Sub-editors in vox pops.

3. Professional Development

I am looking to continue building up the image of Woroni from last Semester. With a focus on professional development workshops, Woroni is hoping to provide students with opportunities to up-skill. A particularly exciting part of the professional development program is the series of workshops Woroni TV and ANU Film Collaborative are co-running in the lead up to the short film competition 'ANU Shorts'.

Woroni will continue its goal to give back to students through workshops, panels and lunch breaks. We are more than even focused on providing a platform for students to express their experiences and creativity in ways that their university degree does not allow. We have several interesting events in the works such as a poetry slam event and the second instalment of the Creative Magazine. If you have any ideas for workshops, please do not hesitate to contact Kanika at kanika@woroni.com.au

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4. Woroni Panel Series

This Semester I am hoping to collaborate with different publications on campus to hold panels on the Media's influence in different spheres. This will provide students who are interested in journalism and media studies, with insights into how the media is used to convey information to society. Panels will have a diverse range of experts from academics, to media politics aficionados to professional journalists.

5. SSAF 2018

Woroni is committed to using its SSAF funding to benefit students. With the expansion of the Radio and TV teams this semester, we continue to provide multiple platforms for creative expression, journalistic practice and individual development. We have begun working on SSAF proposals internally and will be seeking external advice during consultations. We will also produce a SSAF explainer video, so people can be aware of what SSAF is, what we currently use it for and how it may be directed into the future. Woroni is the student media for the ANU community; we exist to serve the needs of the student body. We want to hear what members of the ANU community want from Woroni, and as such we will be holding SSAF consultations in weeks five, six and seven.

Please email Kat at kat@woroni.com.au if you have any ideas or want to seek clarification about SSAF and the SSAF process. This is your money so you should be able to have a clear say about how to use it.

[Reference C]

Managing Editor's report

Kat Carrington

Executive Summary

1. Finance Update
2. Profit-Loss Statement
3. SSAF Bid 2018
4. Advertising
5. Website
6. Legality of Honoraria

Further Information

1. Finance Update

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The Association was awarded \$195,800 from the 2017 SSAF bid. This amount is to cover our operating costs as well as funding initiatives including Professional Development, NLA Archiving, Events, Radio Equipment, TV equipment, and a TV Manager. The progress of each initiative is outlined below:

Professional Development: This budget line includes payment to workshop hosts, where applicable, as well as catering for some workshops. It also includes subsidisation of conference attendance by Editors, Sub-Editors, and Contributors. Notable workshops from last semester include Data Visualisation with Diana Tung and Sports Commentary with Tim Gaval. We have a large array of different workshops coming up this semester. If you have a suggestion, please email the ANU Student Media Editor-in-Chief, Kanika Kirpalani at kanika@woroni.com.au

Events: Last semester we established Woroni Lunch Break, a free lunch in Union Court for students/staff, to coincide with the publication of the paper. We are running ANUSA and PARSA election debates throughout week four and five. We also have a few plans later in the year with Woroni TV and Woroni Radio.

TV/ Radio Equipment: We bought quality TV equipment for the establishment of Woroni TV. Replaced a few items for Woroni Radio.

TV Manager: This initiative was created to ensure that Woroni TV would be set up properly. The position was decommissioned following semester one.

NLA Archiving: Our Administrative Assistant is working on archiving Woroni editions from 2007 – 2017.

In February, the SSAF committee approved our Website business proposal, allocating usage of \$30,000 from our historic SSAF surplus. This allowed us to re-design and launch our new website. We are planning to apply for use of historic SSAF to fund some of our NLA archiving. We are slightly behind and want to do it as soon as possible.

We are currently on track to spend most of our 2017 SSAF bid, sitting just \$1,820 under expected expenditure.

2. Profit & Loss Statement (1st December – 31st July):

Income	Amount
Advertising Income	\$2,583.60
Interest Income	\$1,033.96
SSAF Income	\$185,632.29
Gross Profit	\$189,249.85

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Operating Expenditure	
Accounting & Auditing	(\$200)
Accounting Subscription – Xero	\$543.58
Bank Fees	\$823.56
Cleaning Expenses	\$556.36
Distribution – Newspapers	\$1,320
Equipment	\$218.38
Events	\$4,204.32
Food & Drink Expenses	\$251.08
Meeting Expenses	\$512.15
Misc Expenses	\$331.84
Office Supplies	\$590.39
Postage	\$43.29
Printing Costs	\$18,784.52
Professional/Leadership Development	\$3,989.16
Promotions and Merchandise	\$7,696.40
Rental Expense	\$6,877.84
Staff Amenities	\$24.04
Subscriptions	\$1,872.22
Superannuation Expense	\$2,222.15
TV Manager	\$1,250
Utilities	\$733.11
Wages/Salaries/Honoraria	\$34,189.44
Workers Compensation	\$1,185.83
Website Maintenance & Support	\$2,201.50
Total Operating Expenses	\$90,488.92
Net Profit	\$99,028.69
Assets	
Office Equipment	\$4,908.18
TV Equipment	\$8,907.73
Radio Equipment	\$2,182.27
Website	\$30,000
Total Asset Expenses	\$45,998.18

Please note that assets are not typically included in the profit-loss statement, but have been added here to reflect the expenditure within our SSAF initiatives.

All amounts are GST exclusive. The honoraria budget line includes the 2016 Sub-Editor honorarium as well as the last instalment of the 2016 Editor honorarium. The SSAF income includes the last payment of 2016 SSAF allocation.

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Also note that the budget lines used here may differ from the SSAF bid budget lines.

3. SSAF Bid 2018

ANU Student Media has begun work on a 2018 SSAF Bid. We are consulting internally to seek out ideas and potential initiatives within the team. We will have external consultations during week five, six, and seven. Please email Kat at kat@woroni.com.au if you have any ideas or want to seek clarification about SSAF and the SSAF process. This is your money so you should be able to have a clear say about how to use it.

4. Advertising

The Business Development Sub-Editor, Jonathan Tjandra, and I are working on increasing our advertising income significantly in the next semester. We understand that being reliant on SSAF is a sustainability issue and are working on solutions to this in the long run.

5. Website

The new website is now complete. Thank you to former Editor-in-Chief, Bronte McHenry, for working so tirelessly on this project. We're currently working closely with the Disabilities Department to make the website more accessible. A few issues have been raised with us and we're working with Ed., the website company, to create a completely accessibility friendly mode on the website. Any feedback on this would be appreciated. Please email kat@woroni.com.au.

6. Legality of Honoraria

A concern about the legality of our honoraria system was raised at the first ANU Student Media General Meeting of 2017. We have since sought legal advice and were told that honoraria as defined in our constitution does not have any legal issues, as long as we follow the constitution i.e. pass honoraria at General Meetings. Nathalie Rosales-Cheng will cover this further in the motion for Honoraria Regulations.

[Reference D]

Deputy Editor-in-Chief's report

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Nathalie will present her report at the meeting.

[Reference E]

Content Editor's report
James Atkinson

There is a lot happening in the Content portfolio this semester. These are summarised below into three broad areas.

Executive Summary

- 1) Expansion of the Print Team
- 2) Expansion of individual sections
- 3) Engaging with department officers

Expansion of the Print Team

Within the Print Team, I have added two more positions: A Pull Out Sub-Editor and an additional Business & Economics Sub-Editor. The Comment portfolio has also been split into two defined positions: On-Campus Comment and Off-Campus Comment.

Many of these positions have been added as a trial for this semester. I chose to add an additional Business & Economics Sub-Editor to give the section (considering that it is still very new) a greater chance at thriving this semester. I strongly believe that having two sub-editors in the portfolio this semester, in light of their skills and experience, is an appropriate way to do this. I chose to add the Pull Out Sub-Editor based off feedback from the previous content editor. They suggested that having a sub-editor dedicated to the pull outs will make the process easier and will ensure that the quality of the pull outs continue to increase. This addition to the team would also be useful to help implement the new vision for the pull outs: where they will have a thematic focus while also helping to elevate marginalised voices where it is possible and the relevant department officer wishes to do so. The Comment section has been split into two defined positions to allow the individual sub-editors to have their own vision and independence over a section of the portfolio and to ensure that we can have equivalent attention paid to both campus and off-campus happenings.

Expansion of individual sections

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Outside of the sections mentioned above, the following sections are also being expanded this semester: Reviews and Creative. In Reviews, we want to see a greater engagement with the Canberra community and, with that, more opportunities for students to learn how to write reviews. We are continuing pre-established relationships and are in the process of forging new ones, such as with The Street Theatre and the Pop-Up Village. By creating the Woroni Review Contributors Facebook group, we hope that this will open up the opportunity for more students to engage with Woroni, the Canberra community, and develop their skills in writing. Creative will be expanded by engaging further with stakeholders within the ANU and the broader Canberra community. We envisage that this will mean working with groups such as Feminartsy and the ACT Writer's Centre as well as Bossy and the Creative Learning Community at the ANU. We also hope to establish relationships with the on-campus review productions when it comes to script writing. This semester we are also looking at making the creative magazine a publication that is more representative of the creative talents of students at the ANU. We will be making the publication a piece that is creative both visually but also in terms of written content by engaging with students who have proficiencies, or are willing to learn, in visual art, graphic design, and photography.

Engaging with department officers

I am currently in the process of meeting with the ANUSA department officers as well as the relevant representatives within the postgraduate community. These meetings serve a number of purposes: to discuss approaches regarding pull outs; to discuss the barriers that are in place to contributing to Woroni and how to alleviate them, and; how to ensure greater representation within the pages of Woroni. These meetings have proven to be very useful and many of the discussion points are already being actioned. Further information about these can be found in the minutes from the most recent board meetings.

[Reference F]

News Editor's report

Awaiting News Editors report. Jasper will give his report on the floor.

[Reference G]

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Television Editor's report

Linda Chen

Executive Summary

- 1) Sub-Editor Team
- 2) Video Content
- 3) Other Initiatives

Sub-editor Team

In order to accommodate this growing platform at Woroni and to further explore the ways in which TV media can be used at ANU Student Media, the Semester Two TV team has expanded from a team of five sub-editors to a team of nine sub-editors, with five sub-editors focussing on camera operation and editing and four focussing on reporting.

Video Content

Woroni TV has continued to generate video content that draws from the pitches of sub-editors made in Semester One and Two as well as to livestream events of interest. To date, this has included events from Bush Week, coverage relevant to the AHRC Survey and the upcoming ANU Sex and Consent Week. The TV section has also been invited by student organisations to help cover events and/or develop relevant video content and will continue to accommodate as many of these requests as possible.

Other Initiatives: ANU Shorts

In order to encourage ANU students' further participation in the creative and/or media arts, Woroni TV has partnered with the ANU Filmmakers' Collaborative ('ANU Film Collab') to launch ANU Shorts, a university-wide short film competition. To offer a higher level of accessibility to students interested in entering a film, short films entered will be required to have been filmed on a phone.

In line with Woroni's commitment to supporting students and to providing students with professional development opportunities in the media arts, a series of free workshops has been designed to run in the lead-up to launch of ANU Shorts to offer students the skills and confidence to participate in the competition.

Key dates for this initiative are as follows:

- 4 August 2017 – Screenwriting Workshop
- 10 August 2017 – Cinematography Workshop
- 14 August 2017 – Editing Workshop
- 21 August 2017 – Release of competition theme and guidelines
- TBA – Opening and closing of submissions
- 27 September 2017 – Screening and Awards Night

Woroni TV and ANU Film Collab are in the process of finalising a panel of judges and are exploring prize sponsor options.

Woroni TV and the ANU Film Collab are also exploring ways to offer further guidance and support to students post-workshops and before the close of submissions on their filmmaking endeavours.

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[Reference H]

Art Editor's report

Awaiting Art Editors report. Zoe will give her report on the floor.

[Reference I]

Radio Editor's report

Oscar Jolly

Executive Summary

1. Season 12 show report
2. Team restructure
3. SYNFM Partnership
4. Pop-Up Village Partnership

Further Information

1. Season 12 show report

Season 12 will be Woroni Radio's largest season in terms of show numbers ever. This season Woroni Radio will host between 58-60 shows, with over 100 ANU student presenters actively creating content every week. The record breaking show numbers can be thanked in part to a large Bush Week presence, including events every day between Monday- Saturday of Bush Week, including Pop-Up, ANUSA, and PARSA events.

Woroni Radio will begin broadcasting Breakfast Radio in Season 12. Breakfast Radio will broadcast from 9-10am every weekday.

2. Team Restructure

Woroni Radio has added 6 new roles to the existing team. The current team has 5 management positions (Marketing Manager: Ollie Brown, Music and Events: Eilish Hensman, Technical Officer:

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Will Fletcher, Design Manager: Rowan McGinness, Presenter Liaison: Annika Law). On top of this, Woroni Radio welcomes a brand new team of producers (Imogen Purcell, Iona Rennie, Sonja Panjkov, Zoe Halstead, and Steph David) run by Executive Producer Loretta Lackner. Producers will be in charge of ensuring all of Woroni Radio's content is quality and curated for our ANU community.

3. SYNFM Partnership

Woroni Radio will continue its partnership with Melbourne based SYNFM for season 12. SYNFM expressed their love for our content and have offered Woroni Radio as much air space on their station next semester as we would like, up to 10 hours per week.

4. Pop-Up Village Partnership

Woroni Radio has begun to work closely with businesses and representatives from the Pop-Up Village, and have already conducted over 20 hours of active events in the space since the beginning of Bush Week. Much of Woroni Radio's content will be played out live within the Pop-Up Village, and Woroni Radio will continue to conduct live broadcast from the Pop-Up Village.

[Reference J]

Discussion Items/Motions on Notice

5.1 Motion: To approve Honoraria Regulations as attached in Item 5 [Reference H]

Moved by Nathalie Rosales Cheng
Seconded by Kanika Kirpalani

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5.2 Motion: That the Association authorise the payment of honoraria to the members of the Board - Bronte McHenry, Finn Pedersen, Katherine Carrington, Kanika Kirpalani, Joanne Leong, Laretta Flack, Oscar Jolly. This amount should total AUD \$1500 per Editor for work completed between 21st February to 17th June.”

Moved by Katherine Carrington
Seconded by Kanika Kirpalani

5.3 Motion: That the Association authorise the payment of honoraria to the News Editor, totalling \$1500, with the split 100% to Jasper Lindell and 0% for Alex Joske, for work completed 25th March to 17th June.

Moved by Katherine Carrington
Seconded by Kanika Kirpalani

Alex Joske was on the Board between 21st February to 16th March for the second quarter and was replaced by Jasper Lindell on the 25th March following a casual vacancy.

[Reference H]

Item 5: Honoraria Regulations

Honoraria Procedure

I. Purpose

- a. This procedure has been created to ensure that the payment of honoraria to members of the Board upholds the definition of honoraria and is within the law.
- b. This procedure has been created to establish a method and guidelines for the distribution of honoraria to sub-editors of ANUSM.

II. Definitions

- a. Academic Semester – refers to two (2) academic terms, including the teaching break between those terms.

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- b. Academic Term- means half (1/2) of an academic semester of the University, either before or after the teaching break; there are four (4) academic terms in a year.
- c. Editor – means a member of the Board of Editors, as described in s.7 of the Constitution.
- d. Board Meeting – refers to a meeting of Board Members as specified in s16 of the ANUSM Constitution.
- e. Constitution – refers to the constitution of the Australian National University Student Media (ANUSM).
- f. Executive – refers to the Editor-in-Chief, the Deputy Editor-in-Chief and the Managing Editor.
- g. General Meeting – refers to a meeting of the members of the association.
- h. Honoraria – refers to a sum of money in recognition of an individual’s voluntary service to the Association. Voluntary service does not give rise to an entitlement to honorarium.
- i. Sub-Editor – refers to a volunteer of the association appointed by an Editor to complete tasks within an Editor’s portfolio.

III. Editor Honoraria

- a. In accordance with section 17.2 of the ANUSM constitution a general meeting of the Association may authorise the payment of honoraria to the members of the Board.
- b. Honoraria is only to be paid in retrospect for work already completed. Once every academic term the members of the Board must move a motion at a general meeting to authorise the payment to each editor for the work done in the three months prior.
- c. Each editor will be granted an equal sum determined by the annual budget subject to 3(d).
- d. In the event of a casual vacancy, the payment must be split between the resigned editor and the editor who fills the casual vacancy at a percentage voted on by members of the Association.

IV. Sub-Editor Honorarium

- a. A lump sum for ‘sub-editor honorarium’ must be allocated in the ANUSM budget.
- b. Editors must collect their sub-editors’ bank details for the managing editor.

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- c. At the first board meeting at the end of the teaching period of each semester each editor must grade the efforts of their sub-editors in the work completed in the semester prior.
 - i. Grades must be between one and 10 inclusive and must be whole numbers.
 - ii. A five indicates that a sub-editor performed all their duties as outlined in their role descriptions, and that they didn't perform above or below expectations.
 - iii. A one indicates that a sub-editor did none of the duties outlined in their role description.
 - iv. A 10 indicates that a sub-editor performed all their duties as well as the duties of other sub-editors or editors.
- d. Editors must send around their grades to the Board for consideration.
- e. Editors must discuss the grades at a Board meeting and approve each grade individually. Each grade must get a 6/8 approval from the Board.
- f. The managing editor must then assign an amount of money to each grade. This will mean that each sub-editor with a five will get the same amount of honorarium, and so on.
- g. The managing editor must then comply with existing financial policy in a timely manner.
- h. The managing editor must only use 50 per cent of the allocated sub-editor honorarium per semester so that the total amount of sub-editor honorarium paid biannual is the same.
- i. Sub-editor honorarium can only be paid to sub-editors.