

I, Tara Shenoy, Managing Editor, certify that revenue received by ANUSM from the Student Services and Amenities Fee in 2013 was spent strictly in accordance with the *Higher Education Support Act 2003* and the Administration Guidelines made under the Act and only on services and amenities specified in subsection 19-38(4) of the Act.



Tara Shenoy
Managing Editor

Detailed Account Transaction Report
 ANU Student Media
 From 1 Jun 2013 to 30 November 2013

Account Code	Account Name	Date	Transaction	Reference	Gross	GST	Net
13100	Equipment at Cost	21/7/13	AJ NELSON - OFFICEWORKS HARD DRIVE	REM AJ 210713	-\$99.00	-\$8.00	-\$90.00
13100	Equipment at Cost	29/7/13	Mac1 - mac 27"	411011202	-\$3,068.99	-\$279.00	-\$2,789.99
13100	Equipment at Cost	29/7/13	Mac1 - Kingston 8Gb ram	411011202	-\$596.98	-\$54.18	-\$541.80
13100	Equipment at Cost	21/8/13	Lynshare - Couch purchase		-\$202.50	\$0.00	-\$202.50
	Equipment at Cost Total						-\$3,624.29
60000	Food and Drink Expenses	7/6/13	Cameron Wilson - Board of Editors Dinner		-\$429.70	-\$39.06	-\$390.64
60000	Food and Drink Expenses	7/6/13	Food Reimbursement - Food Reimbursement		-\$81.50	-\$7.41	-\$74.09
60000	Food and Drink Expenses	25/7/13	First Choice Liquor		-\$135.10	-\$12.28	-\$122.82
60000	Food and Drink Expenses	26/7/13	SUPABARN - Food		-\$143.99	-\$13.09	-\$130.90
60000	Food and Drink Expenses	27/7/13	Domino's - Pizza		-\$136.50	-\$12.41	-\$124.09
60000	Food and Drink Expenses	13/8/13	Domino's - meeting expenses	Dom 130813	-\$65.70	-\$5.97	-\$59.73
60000	Food and Drink Expenses	20/8/13	1st Choice Liquor - Drinks for Events in Office	Liquor 280813	-\$82.13	-\$5.65	-\$50.48
60000	Food and Drink Expenses	29/8/13	peter agath - Drinks	REM PETER 290813	-\$99.41	-\$8.13	-\$91.28
60000	Food and Drink Expenses	3/9/13	Coles - Groceries for Event	coles03092013	-\$110.62	\$0.00	-\$110.62
60000	Food and Drink Expenses	3/9/13	Coles - Groceries for Event	coles03092013	-\$66.40	-\$6.04	-\$60.36
60000	Food and Drink Expenses	9/9/13	Fergus Hunter - Drinks for event	rem fergus 090913	-\$44.80	-\$4.08	-\$40.82
60000	Food and Drink Expenses	12/10/13	SUPABARN - Food		-\$7.98	-\$0.73	-\$7.25
60000	Food and Drink Expenses	23/10/13	Knightsbridge - Bar Tab - Knightsbridge - End of Year party		-\$2,500.00	-\$227.27	-\$2,272.73
60000	Food and Drink Expenses	23/10/13	Food Reimbursement - Food Reimbursement		-\$32.65	-\$2.97	-\$29.68
60000	Food and Drink Expenses	26/10/13	Coles		-\$220.32	-\$20.01	-\$200.11
60000	Food and Drink Expenses	26/10/13	First Choice Liquor		-\$153.30	-\$13.94	-\$139.36
60000	Food and Drink Expenses	29/10/13	Domino's - Pizza		-\$220.10	-\$20.01	-\$200.09
60000	Food and Drink Expenses	7/11/13	Domino's		-\$245.95	-\$22.36	-\$223.59
	Food and Drink Expenses Total						-\$4,324.64
60001	Repair and Maintenance	21/8/13	Fergus Hunter - Reimbursement for Fergus Hunter for the purchase of repair items for office	REM HFergus 210813	-\$32.90	-\$2.99	-\$29.91
60001	Repair and Maintenance	23/8/13	Dicksmith - Battery and plug	Dicksmith 230813	-\$62.94	-\$5.72	-\$57.22
	Repair and Maintenance Total						-\$87.13
60050	Events	11/7/13	RIVERINA CAR HIRE Card x9093 - [No receipt] Car Hire	POS	-\$121.20	-\$11.02	-\$110.18
60050	Events	24/7/13	CAPITAL PARKING PT Card x9127 - [No receipt] Parking	POS	-\$2.00	-\$0.18	-\$1.82
60050	Events	12/10/13	ANUSA - GAC Awards		-\$20.00	-\$1.82	-\$18.18
60050	Events	12/10/13	ANUSA - GAC Awards		-\$20.00	-\$1.82	-\$18.18
60050	Events	12/10/13	ANUSA - GAC Awards		-\$20.00	-\$1.82	-\$18.18
60050	Events	12/10/13	ANUSA - GAC Awards		-\$20.00	-\$1.82	-\$18.18
60050	Events	12/10/13	ANUSA - GAC Awards		-\$20.00	-\$1.82	-\$18.18
60050	Events	12/10/13	ANUSA - GAC Awards		-\$20.00	-\$1.82	-\$18.18
60050	Events	12/10/13	ANUSA - GAC Awards		-\$20.00	-\$1.82	-\$18.18

1 expenditure report

60801	Payroll clearing ac 2012	7/6/13	Vincent Chaiang - honorarium	pay		-\$1,250.00	\$0.00	-\$1,250.00
60801	Payroll clearing ac 2012	7/6/13	BEN LATHAM - honorarium	pay		-\$1,250.00	\$0.00	-\$1,250.00
60801	Payroll clearing ac 2012	7/6/13	Amanda Neilson - honorarium	pay		-\$1,250.00	\$0.00	-\$1,250.00
60801	Payroll clearing ac 2012	7/6/13	Cameroon Wilson - Honorarium	1250		-\$1,250.00	\$0.00	-\$1,250.00
60801	Payroll clearing ac 2012	7/6/13	Yasmin Masri - honorarium	pay		-\$1,250.00	\$0.00	-\$1,250.00
60801	Payroll clearing ac 2012	7/6/13	Farzaneh Estraki - Honorarium	pay		-\$1,250.00	\$0.00	-\$1,250.00
60801	Payroll clearing ac 2012	7/6/13	Gus McCubbing - honorarium	pay		-\$1,250.00	\$0.00	-\$1,250.00
60801	Payroll clearing ac 2012	7/6/13	Josh Dabelstein - Honorarium	pay		-\$1,250.00	\$0.00	-\$1,250.00
Payroll clearing ac 2012 Total								
60900	Legal Fees	14/6/13	VI MEYER VANDENBERG LAWYERS - LEGAL FEES consulting on Cartoon	372882		-\$1,650.00	-\$150.00	-\$1,500.00
Legal Fees Total								
60950	Meeting Expenses	29/8/13	Blue Ginger - meeting expenses	blue 290813		-\$297.00	-\$27.00	-\$270.00
60950	Meeting Expenses	10/9/13	IGA - VC Afternoon Tea			-\$48.08	-\$4.37	-\$43.71
60950	Meeting Expenses	11/9/13	COLES MANUKA AC AU Card xx5534 - [No receipt] Food	POS		-\$62.59	-\$5.69	-\$56.90
60950	Meeting Expenses	24/10/13	Canberra DJ Hire - Karaoke Party			-\$200.00	-\$18.18	-\$181.82
60950	Meeting Expenses	1/1/1/13	Aerial Taxi Services - Reimbursement for Transport Costs			-\$21.26	-\$1.93	-\$19.33
60950	Meeting Expenses	1/1/1/13	Aerial Taxi Services - Reimbursement for transport costs			-\$20.04	-\$1.82	-\$18.22
60950	Meeting Expenses	2/1/1/13	HYATT PROMENADE YA Card xx9093 - [No receipt] Woroni Diner	POS		-\$480.00	-\$43.64	-\$436.36
Meeting Expenses Total								
61100	Printing Costs	23/7/13	RURAL PRESS PRINTING - 2500 COPIES NEWSPAPER	42847		-\$2,377.65	-\$216.15	-\$1,026.34
61100	Printing Costs	1/8/13	RURAL PRESS PRINTING - 2500 copies 01.08.13	42928		-\$2,388.65	-\$217.15	-\$2,171.50
61100	Printing Costs	15/8/13	RURAL PRESS PRINTING - 2500 copies for 15.08.13	43065		-\$2,468.40	-\$224.40	-\$2,244.00
61100	Printing Costs	27/8/13	RURAL PRESS PRINTING - Woroni Edition 11			-\$2,873.38	-\$261.22	-\$2,612.16
61100	Printing Costs	22/9/13	RURAL PRESS PRINTING - Woroni 24.09.13	43440		-\$2,668.62	-\$242.60	-\$2,426.02
61100	Printing Costs	23/9/13	CBA			-\$2,700.00	-\$245.45	-\$2,454.55
61100	Printing Costs	3/10/13	RURAL PRESS PRINTING - 2500 copies for 03.10.13	43541		-\$2,463.88	-\$223.99	-\$2,239.89
61100	Printing Costs	17/10/13	RURAL PRESS PRINTING - 2500 copies for 17.10.13	43664		-\$2,463.88	-\$223.99	-\$2,239.89
61100	Printing Costs	19/10/13	Visla - Business Cards			-\$74.49	-\$6.77	-\$67.72
61100	Printing Costs	28/10/13	RURAL PRESS PRINTING - Woroni Edition 15			-\$2,463.88	-\$223.99	-\$2,239.89
Printing Costs Total								
61200	Website Maintenance and Support	2/8/13	Server Room - Server Room			-\$44.23	-\$4.02	-\$40.21
61200	Website Maintenance and Support	3/9/13	Server Room - Server Room			-\$44.86	-\$4.08	-\$40.78
61200	Website Maintenance and Support	25/9/13	Jumba - Online services			-\$299.40	-\$27.22	-\$272.18
61200	Website Maintenance and Support	9/10/13	Server Room - Server Room			-\$42.46	-\$3.86	-\$38.60
61200	Website Maintenance and Support	1/1/1/13	Server Room			-\$42.17	-\$3.83	-\$38.34
Website Maintenance and Support Total								
61400	Superannuation Expense	6/1/1/13	Generated by Xero Payroll - Superannuation	Quarterly Pay Run: Quarter ending 04 Oct 2013		-\$2,220.00	\$0.00	-\$2,220.00
Superannuation Expense Total								
62400	Utilities	24/7/13	ACTEWAGL - ELECTRICITY BILL OF MAY JUNE 2013	227193601003 JUL		-\$567.00	-\$51.55	-\$515.45
Utilities Total								

62500	Office Supplies	21/7/13	AJ NEILSON - OFFICE SUPPLIES	REM AJ 210713	-\$139.87	-\$12.72	-\$127.15
62500	Office Supplies	14/8/13	AJ NEILSON - Paper and tape	REM AJ 14.08.13	-\$59.76	-\$5.43	-\$54.33
62500	Office Supplies	14/8/13	Nomfundo Lucia masango - office supplies from JB HI FI	Rem Nomfundo 14.08.13	-\$53.00	-\$4.82	-\$48.18
62500	Office Supplies	2/9/13	anu union shop - Blue Tack/Tape	union02092013	-\$20.60	-\$1.87	-\$18.73
62500	Office Supplies	18/9/13	Toilet paper and milk - Toilet paper and milk		-\$20.00	-\$1.82	-\$18.18
62500	Office Supplies	23/10/13	Fergus Hunter - Bins		-\$127.98	-\$11.63	-\$116.35
62500	Office Supplies	6/11/13	Office Supplies - Toilet Paper		-\$10.00	-\$0.91	-\$9.09
62500	Office Supplies	20/11/13	Multiple Editors - Reimbursement forms filed		-\$535.03	-\$48.64	-\$486.39
63100	Office Supplies Total	24/7/13	Adrenaline Printing - [No receipt] T-shirts		-\$276.33	-\$25.12	-\$878.40
64200	Promotions and Merchandise	2/8/13	Pro Audio Supplies - Sound equipment		-\$483.00	-\$43.91	-\$251.21
64200	Equipment	29/10/13	Fergus Hunter - Program for video production - compressor		-\$51.99	-\$4.73	-\$47.26
65000	Equipment Total	13/8/13	Canberra Green Clean - OFFICE CLEAN 31.07.13	IV00000191	-\$100.00	\$0.00	-\$486.35
65000	Cleaning Expenses	13/8/13	Canberra Green Clean - OFFICE CLEANING	IV00000219	-\$50.00	\$0.00	-\$100.00
65000	Cleaning Expenses	27/8/13	Canberra Green Clean - OFFICE cleaning 27.08.13	IV00000245	-\$50.00	\$0.00	-\$50.00
65100	Cleaning Expenses Total	14/8/13	Shutterstock - Stock photos, royalty-free images and vectors		-\$1,349.00	-\$122.64	-\$1,226.36
65100	Subscriptions	14/8/13	Dropbox		-\$108.40	-\$9.85	-\$98.55
65200	Subscriptions Total	29/8/13	ANU CANBERRA AC AU Card xx5534 - [No receipt] Unknown	POS	-\$76.56	\$0.00	-\$1,324.91
65200	Misc Expenses	15/10/13	Transfer to other Invoice271 - [No receipt] Unknown	MIS	-\$50.00	\$0.00	-\$50.00
65200	Misc Expenses	23/10/13	Transfer to other Vincent Fairfax - [No receipt] Unknown	MIS	-\$178.75	\$0.00	-\$178.75
65200	Misc Expenses	24/10/13	Transfer to CBA A- Third hour Woron - [No receipt] Unknown	MIS	-\$100.00	\$0.00	-\$100.00
65200	Misc Expenses	5/11/13	Transfer to other 1298 1325 1349 - [No receipt] Unknown	MIS	-\$150.00	\$0.00	-\$150.00
65200	Misc Expenses Total	30/6/13	To recognise additional PAYG tax liability as per payroll reports prepared by Bob to 30/6/13 - To recognise additional PAYG tax liability as per payroll reports prepared by Bob to 30/6/13	#1286	-\$256.00	\$0.00	-\$256.00
613000	Honoraria	2/7/13	Sem 1 Sub-Editors - Multiple transfer for semester 1 sub-editors to Robert Selth, Lillian Ward, Ross Caldwell, Kristen Auggaard.		-\$1,200.00	\$0.00	-\$1,200.00
613000	Honoraria	2/7/13	Sem 1 Sub-Editors - Brad Harvey	Sem 1 Sub-Editor Honoraria	-\$300.00	\$0.00	-\$300.00
613000	Honoraria	2/7/13	Sem 1 Sub-Editors - Dong Hyun Suh	Sem 1 Sub-Editor Honoraria	-\$300.00	\$0.00	-\$300.00

613000	Honoraria	2/7/13	Sem 1 Sub-Editors - Sinead O'Connell	Sem 1 Sub-Editor Honoraria	-\$300.00	\$0.00	-\$300.00
613000	Honoraria	2/7/13	Sem 1 Sub-Editors - Alice J Desmond	Sem 1 Sub-Editor Honoraria	-\$300.00	\$0.00	-\$300.00
613000	Honoraria	2/7/13	Sem 1 Sub-Editors - Tom Scott	Sem 1 Sub-Editor Honoraria	-\$300.00	\$0.00	-\$300.00
613000	Honoraria	2/7/13	Sem 1 Sub-Editors - Joshua Chu-Tan	Sem 1 Sub-Editor Honoraria	-\$300.00	\$0.00	-\$300.00
613000	Honoraria	2/7/13	Sem 1 Sub-Editors - Daniel Rose	Multiple Trans Sem 1 Sub-Honoraria	-\$300.00	\$0.00	-\$300.00
613000	Honoraria	2/7/13	Sem 1 Sub-Editors - David William Tuckwell	Multiple Trans Sem 1 Sub-Honoraria	-\$300.00	\$0.00	-\$300.00
613000	Honoraria	9/9/13	Distributor - Distribution Fees		-\$80.00	\$0.00	-\$80.00
613000	Honoraria	12/9/13	Ben Armitage - Distribution fees		-\$160.00	\$0.00	-\$160.00
613000	Honoraria	12/9/13	Distributor - Distribution Fees		-\$80.00	\$0.00	-\$80.00
613000	Honoraria	3/10/13	Ben Armitage - Distribution Fees		-\$160.00	\$0.00	-\$160.00
613000	Honoraria	29/10/13	Ben Armitage - Distribution Fees		-\$160.00	\$0.00	-\$160.00
613000	Honoraria	6/1/1/13	Generated by Xero Payroll - Earnings	Quarterly Pay Run: Quarter ending 04 Oct 2013	-\$24,000.00	\$0.00	-\$24,000.00
613000	Honoraria	15/11/1/13	Radio Sub Editors - Radio Sub Editors		-\$1,500.00	\$0.00	-\$1,500.00
613000	Honoraria	17/11/1/13	Print Sub Editors - Print Subeditors		-\$2,800.00	\$0.00	-\$2,800.00
613000	Honoraria	17/11/1/13	Multimedia Sub Editors - Multimedia Sub Editors		-\$1,200.00	\$0.00	-\$1,200.00
613000	Honoraria	20/11/1/13	Creative Arts Winners - Creative Arts Winners - Peter Kong's was wrong account and returned		-\$1,500.00	\$0.00	-\$1,500.00
613000	Honoraria	21/11/1/13	CBA - Returned Funds from Peter Kong Creative arts winner, must be repaid		\$500.00	\$0.00	\$500.00
Honoraria Total							-\$34,996.00
Grand Total							-\$87,661.31

Editor-in-Chief's Report
Fergus Hunter
Annual General Meeting 2014

Introduction

It's been a fantastic year for Woroni. I began my term in June last year and am personally really impressed with where we are now, despite the challenges we've experienced.

My report will speak to changes and updates across the Association's activities, on behalf of the relevant editors.

Print

The print team has done an excellent job with the paper in various areas.

Design/content

As you will have seen, we redesigned it over the summer break. There are also new sections like World - encouraging international students and exchange students to contribute - and revamped sections like Arts. With the help of Areti Metuamate, the print team have also been attracting many more postgraduate contributions.

Distribution

We decided to reduce our print run, at least for this semester, and focus on targeting the distribution a bit more effectively. The reduction was from 2500 copies to 2000. We've also been monitoring the number of copies left over and where they are (recording this is one of the duties of the employed distributor). The option is there to go back up to 2500.

News coverage

We've endeavored to improve our coverage of news, especially campus news. This is ongoing but there has definitely been progress. Our campus news reporting compares very well with that of our fellow student newspapers and magazines at other universities. Special thanks to the news sub-editor, Dan Lynch, and the news correspondents.

Archiving

As massive digitisation project of Woroni archives with the National Library is in its final stages. On their Trove website, you can find every Woroni since our beginning in 1950 (*Students' Notes* from 1947-1950) up to 2007.

Any questions on print can be directed to:

Lilly Ward (lilly@woroni.com.au)

Elena Tjandra (elena@woroni.com.au)

Samantha Bradley (sam@woroni.com.au)

Radio

Casual vacancy

Our radio editor, Elise Terrell, resigned recently. We are currently in the process of filling that casual vacancy.

2XX memorandum of understanding

We are finalising our memorandum of understanding with 2XXfm concerning our partnership with them. This basically guarantees us a minimum of 5 hours for our students, with the option of up to 7 more, and valuable training opportunities.

Radio studio

In this year's budget, we applied for funding to construct a radio studio. Unfortunately, the costs were far higher than we anticipated so the project is temporarily on hold but definitely not forgotten. Any further action on that will have to wait until we fill the casual vacancy and explore other options.

While we fill the vacancy, any questions on radio can be directed to me:

Fergus Hunter (fergus@woroni.com.au)

Online/digital

Ross Caldwell has been doing a phenomenal job as digital editor. He has responsibility for photography, design, website and social media.

Website

Under his watch, the website is running like clockwork. He's made various improvements to the usability of the site itself and content is regularly updated (which is also thanks to the print editors and sub-editors who upload it).

Social media

Ross has also streamlined our social media presence. Our Facebook page and Twitter account are responsive, professional and regularly updated. Our online content is constantly being pushed through both mediums and reaching many more people. Our social media outreach, especially on Facebook, has increased dramatically in recent times.

For any questions:

Ross Caldwell (ross@woroni.com.au)

Administrative

Vacancy/elections

As mentioned, we have had to fill a casual vacancy. You can find statements about this on the website. Areti, as deputy editor-in-chief (or secretary) has been in charge of this and has made sure we comply with the constitutional requirements.

Areti has also been overseeing our preparation for this semester's elections, for which nominations will open very soon. We have appointed a returning officer: Roxanne Missingham, the University Librarian. I encourage anyone who is interested to nominate.

Areti is also looking at cleaning up our electoral regulations to make them more effective and appropriate.

Finances

We have taken receipt of an insurance payout from the alleged fraud of 2012.

Tara is doing her report on our finances, but I'd like to take this opportunity to thank her for amazing work in this portfolio. She's really taken on what is a very challenging task, clarifying our position in certain areas and cleaning up various messes of the past. Woroni's finances will be far better off for her efforts.

Conference

Preparation is under way for the second National Student Media Conference, to be hosted by us here in Canberra. It will be over two days on 30th and 31st May and have a program of workshops, speakers and social events. Student editors from all over Australia will be joining us. If you're interested in attending or have any questions, please email nsmc@woroni.com.au.

Events

We've held a number of successful events this semester and last semester. There was the party at Knightsbridge Penthouse last semester, which was incredibly popular. We did have issues with capacity as we want as many students as possible to access events. We had a few events this semester that were hosted here at the university. We had a small start of semester drinks at the bar as well as the fantastic garden party above Lena Karmel Lodge (which Elena did a great job on). We're hoping to have a public audience/forum style event to coincide with the conference, open to the university community, as well as an end of semester social event - keep an eye out for them.

Governance and Fraud Prevention Training

Woroni representatives, as well as other student associations, will soon participate in this training organised by the university. It's one of the important initiatives introduced since the alleged fraud of 2012.

Office

We finally invested in a sign for our office under Lena Karmel Lodge, as you may have noticed (it's very big). Despite the fact that UniLodge replaced one of the panes of glass and took away an O and a bit of the N, temporarily renaming us "Worvi", I think it's been unexpectedly successful at educating people about where we're actually based.

For questions on the Constitution or elections*:
Areti Metuamate (aretim@woroni.com.au)

On finances and advertising:
Tara Shenoy (tara@woroni.com.au)

On the conference and anything else:
Fergus Hunter (fergus@woroni.com.au)

*Once the election has started/nominations have opened, please contact the returning officer:
Roxanne Missingham (roxanne.missingham@anu.edu.au)

Acknowledgements

A massive thank you to the entire Woroni community for what has been a really productive and promising year. All the editors appreciate the work of the print sub-editors, radio managers, design team, admin team and most importantly the contributors and readers. Woroni would be nothing without all of you (partly because we need your SSAF contributions for funding).

On SSAF, everyone will be familiar with the seriously challenging political landscape we're entering with regards to this funding. While changes in this area have been put on the backburner, they'll definitely be back on the agenda at some point. I urge all of our members to have a think about what they can do to protect SSAF, without which we - as well as all student associations - would have a very uncertain future.

As Areti, Sam, Lilly and I reach the tail end of our terms, I'd like to personally thank everyone for the opportunity to serve as an editor of Woroni. It's been a fun, interesting, challenging and rewarding experience - a real privilege.

3. Letter to ANU

WORONI

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Andrew Smith
Executive Officer (Education)
Office of the Vice-Chancellor
Chancery Building 10
The Australian National University

13th May 2014

Dear Andrew,

RE: SSAF Expenditure Report 2H 2013

Pursuant to Clause 8.2 of the Student Services and Amenities Fee Funding Agreement, please find enclosed a comprehensive and detailed list of acquittals incurred by Woroni during the period 1st June 2013 to 30th November 2013.

Expenditures are characterised according to ANUSM's budget line items, as only one SSAF criterion is applicable to ANUSM's allocation: *Supporting the production and dissemination to students of media whose content is provided by students.*

Unfortunately due to delays with our accountant, our financial statements are still being prepared; hence we are unable as yet to fulfil the requirements in Clause 8.3.

I have also enclosed the ANUSM Editor-in-Chief's report, which was presented at the AGM recently.

Yours Sincerely



Tara Sweeney
Managing Editor